

Board Meeting Minutes January 13, 2010

Written by Clerk



Town of Lakeside Board Meeting

January 13, 2010

- Ø Meeting called to order by Chairman Tom Johnson at 7:32 p.m.
- Ø Kay Johnson- Kay mentioned that she had recently attended a meeting for recycling and she reminds the town that it is time to submit paperwork for mini-grants. She mentioned that the Superior Fire Department is considering taking over the Gold Cross Ambulance service. Helicopter service had ended in the first part of January. Kay is on the committee and will monitor this issue. Discussion. We should direct questions to Kay. She also discussed the potential resolution to oppose DOR County Assessment. She is in favor of towns creating resolutions in opposition. Road repair is still slow. More roads are on the list to open for ATV travel. Health Department has suggested the possibility of illuminating positions as people retire in an effort to curb budget increases. County road conditions continue to be a problem and need to do some major repairs: such as County Roads D, P, and U. Tom had sent letters concerning problem areas. Questions were answered. Thank you to Kay for coming to the meeting.
- Ø Minutes – It has been requested that minutes be mailed with the agendas. Corrections: Gravel Bids Osgard to read \$8.25/Ton; under bills – East Central Energy is the company name; Sleepy Valley Loop Bridge – To contain comment that town will continue process with Ayers for bridge; remove the current heading New Business; New Business begins just prior to Drug Testing. Motion to accept with corrections. Motion-Paul, Second-Scott, Carried 807
- Ø Treasurer report – Motion to accept as presented. Motion-Tom, Second-Scott, Carried 809
- Ø Bills – questioned East Central Energy...this was paid last month. Void check #18361. To approve payment of bills with the one correction.
- Ø CORRESPONDENCE
- Ø NWHS is presenting Wizard of Oz as a spring event. Tom mentioned the brochure and all felt we as a town should support this activity. Motion to make a \$50 donation. Motion-Scott, Second-Paul, Carried 815 Kathy to issue check. To record in (73).
- Ø Census – Information has concerning jobs available to aid in census. Pearl has information in hand – contact her if you would like to know testing times and information.
- Ø Tom received e-mail from Robin Berglund questioning plowing his hill. This has been corrected.
- Ø Tom finished WISLR report.
- Ø Sue Sandvick sent correspondence concerning Dan Esselstrom logging. This is just information. Paper filed.
- Ø To send tax form to Manney.
- Ø Exxon Mobil needs tax exempt form for Lakeside FD card. To be sent.
- Ø Tom will send letters to County concerning maintenance of county roads as needed.
- Ø DEPARTMENT REPORTS
- Ø Fire Department – Fire Chief's salary includes gas mileage which allows him to attend Vacationland Meetings and Board Meetings. He is encouraged to attend these meetings.
- Ø Fire Auxiliary – Tom presented the year-end report he received. On viewing the report it was confirmed that the auxiliary is to be commended on their activities. Earl made a comment that it would be good to group portions of the report to reflect funds received from Old Brule and how these particular funds were used. There is a need for the group to meet in the near future. June 5 is the designated date for the annual golf tournament. The place will be Poplar Gold course.
- Ø A note to all committee chairs – any annual report to be included in the town annual report must be in the clerk's hand by February 3, 2010.
- Ø Sleepy Valley Loop – Meeting to be this Thursday at 7 p.m. Ayers representative will be present.
- Ø Town Employee – Questioned plowing driveways – particularly Robin Berglund. This is a very difficult area to plow and equipment needs more room on the hill, added chains, and often multiple pieces of equipment due to the hill. It is recommended to continue to plow main roads first, followed by secondary roads, and then driveways. Tom mentioned that town needs to determine where exactly the town road and driveway meet. In future town is to assume that only town will be plowing. Last month a bit of confusion had come up due to appearance of roads being plowed when in reality they had been traveled by private party plowing. This is helpful, but often confusing in the midst of a blizzard.
- Ø Census Committee – We continue to receive materials which are available to any who question.
- Ø Building Permits – Brian Edlund-New Building is signed and approved. Kerry Webb-alteration to building is approved. Jeremy Winans-conditional use permit request is approved. Motion to accept permits as listed. Motion-Tom, Second-Paul, Carried 855
- Ø Camp Amnicon Road – Tom had received information that someone is looking at property near camp property and trying to gain access. The main issue is wetlands. No formal communication has been issued – we will watch for further information. Tom explained issues of turning private property into wetland mitigation area on Poplar River Road. There are apparently no permits required to create wetlands. It has been recommended that towns be notified in the future if a wetland is being created on more than a two-acre area. This would help town prepare for added equipment travel.
- Ø Dick Pukema asked questions concerning procedure for requesting the building of work shed – he questioned right-of-way restrictions and setbacks. Options would include request of intent to vacate a roadway, obtaining a variance, or removing a road from gas tax. It was suggested that he speak with County concerning permits and procedures.
- Ø OLD BUSINESS
- Ø New Collection Site – Tom needs to talk with attorney. Access easement requested would be for personal use used only and would become null and void when property is sold. There is a need to be sure all facts and wording is accurate.
- Ø Recycle grant – No bill had arrived from Bill Anderson. Tom will gather potential bills and gravel needs to apply for this grant.
- Ø NIMS – Tom still needs to take the test.
- Ø Audit – Tom wrote suggestions to be included in file. Remove from agenda.
- Ø Request to Vacate Wash Road – It will be taken care of now that it is 2010.
- Ø Equipment charge update – Tom and Paul will check prices.
- Ø Web Site – Tom will talk to Robin as to how to continue monitoring the web site. Tom has been exploring how to include updates and monitor the site and calendar information. He will work on determining fees to continue the site.
- Ø Computer – Kathy has it in place and it is up and working. She is using various programs. Remove from agenda.
- Ø Kathy Insurance – All is status quo. Remove from agenda.
- Ø Gravel for 2009-2010 is being hauled right now. Remove from agenda.
- Ø NEW BUSINESS
- Ø Building and Driveway Ordinances – Tom is updating. Continue next month.
- Ø Fire Inspection Fees- Motion that those being inspected pay the inspection fees. Motion-Scott, Second-Tom, Carried 928 There are three places in the town that need regular inspections: Camp Amnicon, Lakeside Baptist Church, Town of Lakeside buildings. Clerk is designated to send notice to Camp and Church notifying them that they will be responsible for fees in the

- future. Fire Department will continue to monitor dates and times for inspections.
- Ø Cemetery lot fees – Kathy is gathering information. Put this on the agenda for annual meeting. Kathy will bring information to next board meeting and also have this available at the annual meeting. There is a need to have someone to manage the cemetery as a contact person who would also locate grave sites. Del Carlson has retired after multiple years of service – Thank you to Del.
 - Ø Employee contracts for 2010 – Tom gave copies to Bob for Bob and George to look through.
 - Ø Pictometry program option is available from County for the town purchase at about \$300. Information from Randy Jones, GIS Technician at the County. Continue next month.
 - Ø Proposal of County Wide Assessment. Wisconsin Towns Association presented a sample resolution which would oppose the county assessment program. Motion that the town sign resolution and forward copies as suggested. Motion-Tom, Second-Paul, Carried 945. To forward copies to representatives as requested. Tom will also forward a copy to Nick Milroy.
 - Ø Motion to 'let for bid' concerning pest control for the year 2010. To use names as listed in the phone book with bids being opened at the February Board Meeting. Motion-Scott, Second-Paul, Carried 954.
 - Ø Motion to adjourn. Motion-Scott, Second-Paul, Carried 955
Meeting adjourned at 9:55 p.m.

Respectfully submitted,
Pearl Swanstrom, Clerk

Minutes to be approved at February Board Meeting

cc: Tom, Scott, Paul, Kathy, FD, Book, Connection, Web

Minutes Board Meeting February 10, 2010

Written by Clerk



Town of Lakeside Board Meeting

February 10, 2010

- Ø Meeting called to order by Chairman Tom Johnson at 7:38 p.m.
- Ø Report from Kay Johnson -- There is no February board meeting. Ambulance meeting is every two weeks. They are still deciding on expenses. It should be at least a two-year start up. She reminded us that March 10th there is a meeting in Cable for Schedule E and Financial reports.
- Ø Minutes – Corrections: In the Kay Johnson report “illuminating” corrected to eliminating; “Wash” Road corrected to Walsh Road; tax forms to “Maney” corrected to Maney International. Motion to approve with corrections. Motion-Tom, Second-Scott, Carried 746
- Ø Treasurer Report – Motion to accept as presented. Motion-Tom, Second-Paul, Carried 748
- Ø Bills – hold Pomp’s until Tom talks to Pomp’s. Tom will notify clerk as to when this should be mailed. Motion to pay bills as listed with the exception of Pomp’s to be paid as directed. Motion-Scott, Second-Tom, Carried 756
- Ø Correspondence – Tom received a form to be filled out for the Census. Town association listed Board of Review Training coming up – Tom will not be able to do this for the current year and recommends another member do this.

Department Reports

- Ø Fire Department – Steve Castleberry has the Exxon Mobil card. FEMA Grant is nearly done. Paul mentioned to Aaron that he should be attending the board meetings. Tom will also request a monthly written report from the FD.
- Ø Auxiliary – Brule Historical would like a more specific report on how finances (as donated by the Historical Society) are being used. Tom will mention this to Fire Department.
- Ø Town Plan Committee – They met January 28 and will meet the last Thursday of February. The agenda and minutes are being posted on the Town Web. We are to make copies for the town file.
- Ø Town Employee Report – They are doing repairs, sanding, and snow plowing as needed.
- Ø Sleepy Valley Loop Bridge – They met January 15 with Ayers Associates. They have maps and proposals with rough estimates of cost. Paul has provided a written report for the Annual Report. No meeting is scheduled for this month. Paperwork is to begin within the next two months for bridge replacement as designated at prior board meeting. Tom will monitor this.
- Ø Census – Tom mentioned that he has applied for a job to help with the census this year. Kathy and Pearl provided a report for the Annual Report.
- Ø Building Permits – Winans permit arrived and in fine. Holding Erickson permit until all forms are complete. No other permits.

Old Business

- Ø Collection site – We are still trying to mesh schedules to complete draft of easement for non-transferable access.
- Ø Recycle grant – the check from County has not yet arrived.
- Ø NIMS – Tom only needs to take the test.
- Ø Vacate Walsh Road – Tom is handling this task – there is still the need to follow-up with the State.
- Ø Equipment charge update – Paul is waiting for the information he had requested.
- Ø Web site – Robin sent suggestions. Tom added collection site information and a draft for rental fees at the hall. Robin will teach Kathy how to log in so she will also be able to add items to the site. Tom will be learning how to monitor the site. It has been recommended that the town be billed directly for the site – Tom will handle this matter.
- Ø TRIP/LRIP – remove from agenda
- Ø Building and driveway ordinances – Tom is looking at other towns’ ordinances to better upgrade Lakeside ordinances.
- Ø Fire inspection fees – The town has been paying inspection fees for Camp Amnicon, Hall, Church – it was discussed and suggested that the individuals should be paying for the inspections. Individuals should receive a letter stating that they will need to be responsible for inspections. The Fire Department and Town should receive copies of the inspection results for the yearly inspections. Tom will check to see if the town needs to provide an ordinance prior to sending notification. Treasures will make a listing of the businesses in the town for the next meeting.
- Ø Exit signs - Discussion of the exit signs in the hall. Tom will pick up battery replacements and make sure they are installed.
- Ø Cemetery lot fees for non-residents. Kathy had phoned neighboring towns receiving only one response. After discussion it was determined that Lakeside fees would remain “as is.” Remove from agenda.

New Business

- Ø Contracts – Bob questioned one line of the wording. Corrections to be noted and changed. George’s contract was reviewed and changes noted to be corrected. Ray’s contract reviewed and questioned changing some of the wording to include a part concerning “continuing education”. Tom will make these changes and bring the contracts to the March board meeting.
- Ø Pictometry program – Tom reported cost to town would be \$300. This is not a part of our current budgeted. Discussion. We probably do not need this at the current time.
- Ø Open bids for pest control. Bids received from Guardian Pest Control, Gene’s Pest Control, Adam’s Pest Control, and Plunkett’s Pest Control. Discussion. Motion to accept bid by Gene’s Pest Control for the current term. Motion-Paul, Second-Scott, Carried 909. The clerk is to send letters to those who sent bids.
- Ø Reviewed Annual Report, Schedule C, and Financial Statement for the year 2009. Motion to approve as presented. Motion-Scott, Second-Tom, Carried 915
- Ø Items to put on next month’s agenda: Fire extinguishers and exit lights
- Ø Kroll has reported that they will not supply drug test results for less than five tests per time. Tom will contact them to determine fees and reports. We should be receiving reports each time. We regularly pay fees and would never qualify to receive the reports because we have less than five reports. We only have two employees in the program.
- Ø Douglas County Comprehensive Plan is available to purchase at \$82 per copy. Tom will call questioning whether a copy should be issued without cost to each town who had participated in the program.
- Ø Motion to adjourn. Motion-Tom, Second-Paul, Carried 920. Meeting adjourned at 9:20 p.m.

Respectfully submitted,
Pearl Swanstrom, Clerk

Minutes to be approved at the March board meeting.

cc: Tom, Scott, Paul, Kathy, Book, FD, Connection, Web

Town of Lakeside Board Meeting

March 10, 2010

Ø Meeting called to order by Chairman Tom Johnson at 7:47 p.m.

Ø Kay Johnson – The letter received from Kay Johnson was read. She commented that the last Ambulance meeting was Monday. The members were 5-2 in favor mentioning that Gold Cross doing a good job and should not change at this time. The city will review the pages of information and facts presented. There was discussion to place the issue on a referendum on November ballot in the city, as it is a city issue. City feels Gold Cross is too expensive for such short runs. Kay feels that those in county need the paramedic units due to distance from hospitals – the advanced care available could be a death-life decider. She recommended that we watch the papers to monitor the decisions. County Highway F, Land purchase is now started...to be through late fall or early spring 2011.

County Board meeting March 18: Resolution will be an action item to support federal appropriation of \$6,000,000 for reconstruction of County H. This will be a continuing project. Work needs to be done on fairground grandstand. A study on Fair Ground in general is ongoing. Spring breakup has placed road restrictions dated March 9. Bill 788 is before legislation – please watch this bill because first draft would cover county roads and town roads.

Remember to vote April 6

Kay also included a copy of the letter she had sent to City Council concerning the ambulance services.

Ø Approval of minutes – page 2 had correction in spelling to read: treasurer. Motion to approve with correction. Motion-Tom, Second-Scott, Carried 756

Ø Treasurer Report – In addition to report as presented, there is a note that Douglas County requested the voiding of Check #18523 and reissue this check. (The check was misplaced.) Motion to accept report. Motion-Scott, Second-Paul, Carried 758

Ø Bills – Tom had talked with Pomp's, and the tires will be credited. It is now OK to forward

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Written by Clerk - Last Updated Sunday, 17 October 2010 17:31

January bill and pay current bill less the 30-day penalty fee. The concern of Dahlberg bill, yard light, was found to be the light beside the dumpster. This is a legitimate cost. It was noted that there was the void and reissue of the check (reissue #18575) to Douglas County in the amount of \$132,183.37. Approval of balance of bills as presented. Motion of approval by Scott, Second – Paul, Carried 803 CORRESPONDENCE

Ø Town's Association Meeting postcard, Bi-Annual Bridge inspections information, Road Centerline information (does not apply), Labor & Employment law class on May 5. DEPARTMENTS AND REPORTS

Ø Fire Department/First Responder – Aaron reported that there is a new member, and son, who have joined. Now we have two in the cadet program. Three members are now taking the First Responder classes. New member is also a diver and trained in water safety. The cascade system is being worked on. NIMS – Aaron is taking care of that program. Aaron reported that Lakeside hosted the Fire Association meeting last month. Aaron will have information for the retirement program ready to present at the town annual meeting.

Ø First Responder Grant – Tom added signature and the form will be mailed. Ø Fire Auxiliary – June 5 is the golf tournament and groundwork is being completed.

Ø Town Plan Committee – minutes are now in town file and listed on Web. The committee is in the process of comparing this plan to what other towns have in existence. Information is posted on the web site as to time and location of meetings, as well as the agenda and minutes.

Ø Sleepy Valley Loop Bridge Committee – Paul reported that Lila is back in town. Tom reported that town is proceeding with bridge replacement paperwork. Ayers would be able to make a presentation at the Annual Meeting. Paul and Tom will arrange details.

Ø Census – Kathy and Pearl mentioned that more promos have arrived. There will be a display at the annual meeting. Tom mentioned that he had contacted the census committee for a potential job and is receiving information. Paul also took the phone number.

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Ø Employees – Bob mentioned that much of the time is now being spent steaming culverts and keeping road areas and ditches clear of the added water from melting snow.

BUILDING PERMITS & ZONING

Ø Tom had calls from Oaing – Deck, and Schick – buildings issues. Town had received county permits for Oaing/deck, Johnson/Camper(New), and Winans/Home occupation. There is no action needed – file papers.

OLD BUSINESS

Ø Collection site – Tom is still trying to reach the attorney.

Ø Recycle grant – This has not arrived yet.

Ø NIMS – Tom will continue.

Ø Vacate Walsh Road – Tom needs to file paperwork.

Ø Equipment charges – Paul mentioned that Amnicon does not have an official list – they work with the closest comparable price at the time.

Ø Website – Kathy has been working with the site. She has had problems. Tom made a couple of suggestions that Kathy will attempt.

Ø Driveway Ordinance and Building Permit – Tom gave drafts to Paul and Scott. He is putting

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these on the Web site. Motion to approve as presented and post on web site. Motion – Tom, Second – Scott, Carried 839

Ø Fire Inspection Fee – Kathy mentioned names of businesses in Lakeside: Wm. Andreson, Steve Schick, James Biebeau, Pitney Bowes Inc., Aaron's Cabinetry, and others. Discussion. Aaron explained the process of inspections and determinations for businesses that would require inspections. Inspection fees are covered by the 2% fire dues. Tom requested a copy of written guidelines that determine criteria for a business that would be required to have official inspection. It was also mentioned that business, such as Winkler's, would require certain written evidence for state requirements and a specific fire plan. Most of the home/listed businesses would not require inspections. Remove from agenda.

Ø Cemetery – remove from agenda.

Ø Contracts for employees – Tom made the corrections for Bob, George, and Ray. Board signed the contracts and they now require the signatures of Ray, Bob, and George. Upon receiving the signatures, the Clerk will attest, sign, and make copies as needed.

Ø Comprehensive Plan – Tom talked with Steve Rannenberg who mentioned that the town could download the plan from an online site. The report is quite lengthy. Motion to purchase one plan for \$82.00 from the County. Motion-Scott, Second-Tom. Discussion. Carried 850. Authorized Kathy to issue a check and send the order.

Ø Aaron questioned the FEMA Grant closure – Tom will complete the paperwork.

NEW BUSINESS

Ø Fire Extinguishers and Exit lights – Tom and Aaron will determine what needs to be purchase and order and install as needed.

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Ø Drug Test results – Tom will make a contact requiring a printed result for each test. The suggested guideline of reports not being sent for less than five tests, should not apply to small towns that only have one or two employees.

Ø Annual Meeting – This meeting will be prior to next board meeting. It was noted that the meeting time is April 13, location is Town Hall, and the time is 7:00 p.m.

Ø The meeting date and time for the regular town board meeting was discussed. There have been requests to change the day to Tuesday, which would not conflict with the Old Brule Heritage Meetings. The time was also suggested to begin at 6:30 in the evening rather than 7:30. Motion to change the regular Town Board Meeting to the second Tuesday of each month, at 6:30 p.m., at the Town Hall, with the change to begin on May 11, 2010. Motion-Tom, Second-Scott, Discussion – suggested that an ad be placed in Connection and Northwood concerning change. Carried 910

Ø Douglas County ATV Map has arrived – Tom had corrected the road differences and notified Douglas County Forestry.

Ø Mileage – there was a question on whether the 25 cent/mile reimbursement for mileage be changed? No decision was made.

Ø Tom will talk with Rick Rockwood to set a time to meet with the board concerning insurance updates.

Ø NWHS Choir will be making a tour to California and has asked for a donation – decision to forego this due to no allowance in the budget.

Ø Wis. Towns Assn – listed the July 5, 2010 Wisconsin smoking ban in public buildings and premises, and suggested towns should be aware of these changes. This will be discussed at the annual meeting.

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Ø Bob mentioned that there appeared to be leakage from the roof in two areas. Bob and Tom and Scott with check into this to determine the problem, the solution, and correct this leakage.

Ø Aaron mentioned the need for an emergency release for the overhead doors in the FD if the electric is not working. Scott will call a door service to deal with this issue.

Ø Ted Helin questioned an audit for the town. Tom mentioned that this is not required because of the clerk and treasurer maintaining separate books. These books are reconciled monthly and a report is given to the board that monitors these reports. It was suggested that Ted could bring this up at the annual meeting. This is not a budgeted item.

Ø Douglas County Recycle listed the incorrect hours for our town. Kathy had called to correct the hours and times. Clerk to send a copy of the Annual Report to Mary Klum at Douglas County Recycling (the report lists the correct hours).

Ø Scott mentioned that tires were dropped at the dumpster on off hours. Carpeting and furniture has been appearing on roadsides. All will continue to watch carefully in an effort to keep people from dumping illegally.

Ø Motion to adjourn. Motion-Scott, Second-Tom, Carried 930

Meeting adjourned at 9:30 p.m.

Respectfully submitted, Pearl Swanstrom, Clerk

This is an unapproved copy of the minutes. To be approved at the next board meeting.

Minutes March 10, 2010

Written by Clerk - Last Updated Sunday, 17 October 2010 17:31

Town of Lakeside Board Meeting

April 14, 2010

- Meeting called to order by Chairman Tom Johnson at 7:50 p.m. Tom read a letter of resignation from Supervisor Scott Meteraud effective immediately. Tom explained that this now leaves a vacated position and this will be an appointed position to fill the vacancy for the completion of the term of office. This will need to be discussed later in the meeting.

- Minutes – Motion to accept as presented. Motion-Paul, Second-Tom, Carried 755

- Treasurer Report – Motion to accept as presented for payment and to include the balance of the payroll checks to be written. Noted that three FD bills had not been signed so they will need to be carried to the next month. Motion-Tom, Second-Paul, Carried 757

- Correspondence – Tom received zoning committee notification that a special zoning committee working session concerning wetland sites will be held on Tuesday 4-20-10, at 7:30 p.m., at the Amnicon Town Hall. Tom also received dust control product ad. Received notification from Mary Klum that no mini grants will be issued this year. Bridge reports were received. Douglas County Hwy Dept count aide to bridges form has been received. Tom has received copies of the Northwest Regional Planning CDs from Cloverland and Parkland for the comprehensive plan...Tom currently has these.

DEPARTMENT AND COMMITTEE REPORTS

- Fire Department/First Responder – No report. Tom mentioned that the chief had been asked to submit reports monthly. The chief has not attended the annual meeting, nor was he at the board meetings as requested. It was also brought to our attention that the scheduled county meeting was not attended.

- Town Plan Committee – This meets each last Thursday of the month. Tom and Paul apologized to Nick and Ted for the lack of communication in lieu of the cancellation of last month's meeting. There will be a more firm method of notifying committee members if a change should occur in the future.

- Town employees – the truck was repaired and employees continue to work on completing duties as listed on the last road survey.

- Sleepy Valley Loop – Ayers Associate had attended the annual meeting and made a presentation. Tom will proceed with the filling out of forms as designated at the annual meeting. (Refer to annual meeting minutes for more details.)

- Census – made a report at the annual meeting. Census is in process in our town.

- Board Meetings – It is again mentioned that the Town Board will meet regularly on the second Tuesday of each month, at 6:00 p.m. Please note the change of day and time for the regular board meetings.

- Kay Johnson – Kay brought a book concerning regulations for the reflective sign updates to be used in towns. She mentioned that Farmers' Market will be at the Library this year. She handed us a small brochure to be posted. Weight restrictions should come off the roads soon – watch newspapers for notification. In comment to grant monies received, she reminded the town that although towns do submit full wage reports for recycling, Douglas County will only return a percentage of the total cost. She mentioned discussions on the ATV trails being use for the larger and more powerful vehicles – this has not yet been firmly decided. Hwy 13 would be seal coated prior to repainting the road lines. She thanked residents who had voted for her during the recent election. She encouraged all to participate in the census. It will be interesting to see the final numbers of the census – this will affect funding received, and could influence the number of state representatives. She restated her comments she had submitted to the annual meeting. She answered questions from the floor.

- Building permits: Dan Turcotte, submitted fee and town permit/pending county permit; Karl Tackles permit; Esselstrom/Johnson county permit pending town permit. Motion to approve Turcotte pending the county permit; Esselstrom/Johnson county permit pending the town permit; Tackles permit (received both town and county). Motion-Tom, Second-Paul, Carried 830

- Steve Schick asked for the town recommendation to rezone his property. Tom explained that Douglas County handles permits and zoning for the town. The town sees no objection to the request. Tom will talk with Mr. Rannenberg.

- Collection site – waiting on legal description for the proposed site, and also the bill for services. · Recycle grant – Noted that there was \$1000 recycle grant received and recorded in February. Tom will talk with Mary Klum to determine if funds received was for recycle salary or proposed collection site. We will look back at the prior grants to confirm that the funds were placed into the correct accounts.

- NIMS – this is complete. Remove from agenda.

- Fire Department FEMA grant – remove from agenda

- Wash Road – complete – remove from agenda

- Equipment charge update – continue

- Website – the town now has an official site: townoflakeside.com which can be used for legal posting. Clerk questioned formatting problems with the posting of minutes. Tom will check into this.

- Building permit and Driveway ordinance – review one final time. To be approved at the next board meeting.

- Contracts for Bob, George, and Ray have been signed. Remove from agenda.

- Exit lights are complete. Extinguishers still need to be completed.

- Comprehensive Plan – copy from County has been received. Remove from agenda.

- Kroll – drug test questions to continue until next month. Tom will find answers to why the town has been tested so often.
- Mileage amount for employees. This was completed at the annual meeting. Refer to annual meeting minutes. Remove from agenda.
- FD Overhead door – this has been handled. Remove from agenda.

- Leakage in roof – Bob repaired this problem. Remove from the agenda.

NEW BUSINESS

- Date for road survey. Post for Wednesday, April 21, 2010 to begin at the Town Hall at 6:00 p.m. Also as agenda items include: road survey; discussion in

closed session concerning employee; appointment of supervisor to complete current term of office; and signing of Board of Review ordinance. Tom will post agenda for survey in conjunction with this posting.

- Be Somebody Campaign – Keith Kessler asked for a donation to help supplement ad on TV for this event. It was suggested that auxiliary be asked.

- Ordinance for Board of Review – put this on agenda to be signed at the road survey. Tom will contact another resident to take the third alternate position. Tom will then call clerk to post.

- Motion to adjourn meeting. Motion-Tom, Second-Paul, carried 9:25

Meeting adjourned at 9:25 p.m.

Respectfully submitted,

Pearl Swanstrom, Clerk

cc: Tom, Paul, Kathy, Book, Connection,
Website

 These minutes are to be approved at the May
Board Meeting.

Town of Lakeside Board Meeting

May 11, 2010

Following are the unapproved minutes of the board meeting. Corrections of these minutes will be made at the June Board Meeting. For additional comments or clarification of board proceedings it is recommended to contact the chairman or supervisors.

- Meeting called to order by Chairman Tom Johnson at 6:30 p.m.

- Welcome to Scott Luostari who is the new supervisor who will complete the term vacated by Scott Meteraud.

- Kay Johnson had sent a phone message telling that she will not be at tonight's meeting. She has other town meetings also on Tuesday. She will try to attend Lakeside in the near future. County committee meetings continue and she will monitor those as she is able. She extends her best to Scott Luostari as he begins as supervisor in the town.

- Minutes from the April 13 Annual Meeting – Corrections: under old business the audit should be for the year 2008. Under Audit, Ted concern to read: concern of receipts for reimbursements in item #11 to read reimbursement vouchers. Motion to make correction. Motion-Tom, Second-Paul, Carried 640. April 14 Board Meeting – Corrections: page 1 under Town Plan Committee cancellation should read: rescheduled of March Meeting. Correction for board meeting time to read: 6:30 not 6:00.

Wash road to read: Walsh Road – to keep this item on the agenda. Website – to remove “www.” prior to the web address. Motion to accept with corrections. Motion-Scott, Second-Tom, Carried 650. Minutes from Road Survey on April 21, as submitted by Tom Johnson. Correction:

Nerth should read North. Deck Road should read: Palm Road. Motion to accept corrected minutes. Motion-Tom, Second-Paul, Carried 653

- Treasurer report- Motion to accept as presented. Motion-Tom, Second-Scott, Carried 654

- Bills – Tom explained how Maple documents the second payroll per month. To put “Payroll” as an item on the agenda for June. Paul will talk to other treasurers in the other towns. Motion to approve bills as presented and to include balance of payroll checks at the end of the month of May. Motion-Tom, Second-Scott. Discussion – Scott and Paul requested additional copies of list of bills for the end of month. Motion carried 715

CORRESPONDENCE

- ü Comprehensive Plan from Maple received. Tom has this copy to be forwarded to committee.

- ü Letters from Douglas County concerning Reiten and Winkels.

- ü Labor Law clinic in Superior on June 9.

ü Keith Kessler – concerning local law enforcement

ü Planning Commissions

ü Letter from Dave Obey stating he will be retiring

ü Plunketts picked up last of pest control items from hall/garage.

ü Police report for accident in town was received

ü Northwestern High School request for grad party donation was received.

· Motion of send Northwestern High School a \$200 donation for the drug-free graduation party. This is to be included in this month's bills. Check #18671. Authorize treasurer to issue the check. Motion-Tom, Second-Paul, Carried 728

DEPARTMENTS AND COMMITTEES

- Fire Department -Tom had spoken to Aaron Kinn concerning attendance at board meetings. There was a response to one call. Insurance claim for Nordstrom injury report. Received correspondence. The report was filed late. A letter of explanation was received from the insurance company with the comment that late reporting of an accident could result in insurance increases. The report has been filed as “report only” and received a worker compensation report number. Fire Engine has been repaired. This was included in bills. Fire inspection services did an inspection. Tom has copy of the report. In regard to first report of injury, Tom brought a new form to be reviewed at next month’s meeting. He will check to be sure this format is acceptable to insurance company. There will be a meeting on Thursday, May 13 at 2 p.m. with Steve Rannenber, Keith Kessler, and Aaron Kinn to look at chemicals stored, and documentation at the Winkels location. Tom explained that this is to determine if area complies with his conditional use permit. They plan to meet at the town hall at 2 p.m. to view site at 2:30 p.m.

- Fire Auxiliary – June 5 is the annual golf tournament at the Poplar Golf Course.

- Town Plan Committee – no report

- Town Employees – road survey – OK. Repairs were done

on the back hoe. Road work continues.

- Sleepy Valley Loop Bridge – questioned if the form was sent. Tom will be working on this with Ayers. They hope to complete the paperwork in June.

- Census Committee – We have not heard anything this month.

- Town Plan Committee – Tom asked if any questions on the minutes. Meeting scheduled for May 27 at 6:30 p.m

- Building Permits. Town is holding permits for Esselstrom, Turcotte, Erickson – these are waiting for the completion of paperwork. Anderson, Garage replacement: Motion to approve Anderson garage replacement. Motion-Tom, Second-Paul, Carried 750

- Collection site (New). Pay the \$1000 bill to Bill Anderson/Cornerstone with \$1000 grant money received. Town is still waiting for wording for easement to cross property for driveway. Tom mentioned that George suggested using the location near the windmill for the alternate collection site because it has power and well already at that town property.

This is also the area where the west-of-town gravel pile is stored. Questions from the floor. Discussion. Tom said that town will proceed with original alternate location for collection site.

- Recycle Grant – May Klum sent a letter explaining the recycle grant. Mini grants – there are no grants for 2010. (We had received one in 2009). Mary explained mini grant and employee reimbursement for collection site salaries. The mini grant received was \$1000 to apply to Cornerstone for the new location site. The letter explained the process. Our problems seemed to originate because funds received were not labeled specifically enough as to which grant/salary submission Klum was responding to. Tom will talk with Mary Klum to be more specific in future correspondence.

- Equipment charge update – continue

- Web site – Robin sent questions to host company with website. Town can take charge of web site. To provide bill to next month meeting for payment.

- Building and Driveway ordinances – continue to next month. To place as separate item on next month agenda.

- Fire extinguishers – continue
- Kroll drug testing – Tom had left messages which have not yet been returned.

NEW BUSINESS

- Road Survey – culverts have been ordered. Poplar River Road – Board measured from centerline and burm is inside of the right-of-way. They need to move burm to the 33' from center mark. Tom has documentation for reimbursement for road repairs. Tom explained the process. Comments from floor.
- Town Picnic – Pearl questioned if it could be done by others this year rather than board. It is currently scheduled for August 14 between 1-4 p.m. Picnic would be contingent on volunteers as determined at the end of June. Tom will send postcards asking for help. If there is no response board will consider cancelling the picnic for this year. Postcard expense will be part of picnic expense. Tom will create and send post cards. He will also post meetings for the picnic as necessary.
- Open Book and Board of Review (May 19 and May 26 respectively) have both been posted in a timely manner. Both

meetings are to be held at the town hall between the hours of 6 and 8 p.m.

- Ted Helin requested a new audit as mentioned in the annual meeting minutes. Ted suggested that an audit be completed by a Certified Public Accountant. Tom mentioned that town does not have this as a budgeted item. Pearl and Kathy suggested that if an audit is to be done it would be advantageous to have this at the end of the fiscal year and include the end of the year reports and the completion of Schedule C, as part of the audit. Discussion. This would be for the 2010 year and to be discussed at the budget meeting to be able to add a line item on the budget if necessary.

- Sue Sandvick had sent a letter concerning the question of Lakeside participating in the “call in of election results” for election night returns. Tom will talk with Sue and let her know that our town is not interested in participating at this time. This participation would increase the election cost and maintenance fee of additional equipment required.

- Speed limits on town roads – Tom explained that the town has no authority to enforce limits on town roads. Douglas County Sheriff Department will monitor roads when in our area as they are able. Tom will bring information for the next month board meeting.

- Tom will talk with Robin Berglund and John to determine if the B & B Audit would be placed on the town website.

- Motion to adjourn. Motion-Scott, Second-Tom. Carried
920

Meeting adjourned at 9:20 p.m.

Respectfully submitted,

Pearl Swanstrom, Clerk

cc: Tom, Scott, Paul, Kathy, Book, Connection, File, copies for board meeting, website

Town of Lakeside Board Meeting

6/8/2010

Meeting called to order by Chairman Tom Johnson at 6:35 p.m.

No letter from County Supervisor

Approval of minutes; Board of review minutes, motion by Tom second Scott; approved 6:37. May 11th Town Board minutes, motion Tom second Scott; approved 6:40.

Treasures Report: transfer of \$ 20,000 from money market, motion Tom second Scott to accept report, approved 6:42

Tom reported on stamp for bills, also recommends board show up at 6:00 to go through issues and other matters before meeting. Georges vacation is done and all used up, motion by Scott second Tom to pay bills. Approved 6:53

Correspondence; Labor Law Clinic 6/9/10 @ WITC \$75 thru
Cep, Tom is going to try to go. Collection
site letter. C

omplaint on trees in R.O.W. on town roads Paul was looking
into it.

Power company cut more than necessary, Earl Granroth
commented on that.

E-mails are public record.

Rick Rockwood on serial #,s for equipment.

Aaron asked about drivers license #'s for drivers of fire
equipment will check with Rick Rockwood on it.

Fire Inspection Services concluded inspection, no violations.

Fire #'s new ones.

Letter from Dept. of Transportation relating to the accident on
the moonshine road.

To recover expenses on repairs need to get with Town of
Amnicon.

Aaron asked why Lakeside fixed Moonshine bridge rail, Tom
said shared road with Amnicon.

Letter on UTV from State, looking to allow on town and county

trails.

Department and Committee;

1) Golf tournament discussed, inspected building on Meteraud Road Tom and Keith Kessler; cascade system on town hall;

2) Tom talked about auxiliary- explained report on Old Brule, talked with Earl and explained to all of need to put in check numbers, Earl to present it to Old Brule

3) Didn't meet last month

4) Tom made incident report and passed it out, must be done in a week. Fax to Insurance and then on to board. Fax # to be on copy machine also add fax # of insurance co. to report.

5) Tom to make sure other options are still looked at as committee moves forward. Tom to complete app. And bring to next board meeting.

Fire Dept. washed bridge, need bachhoe to clean-up.

6) No report

Building Permits;

Robert Berggren – accessory building; James Brown – accessory building;

James Brown – deck; Esselstrom/Brown – residence (year around).

Holding tank, wet lands and sanitary issues on Esselstrom / Brown permit.

Daniel Turcotte waiting on county permit.

Motion Tom second Scott

approved 7:20

Old Bussiness:

1) Collection site, Tom met with attorney, Kathy Nult okay, 54' culvert off of Hwy. 13, Got permit okayed . Easement is not transferable to back property.

No plans for site on other end of town to proceed as planned.

2) Leave on agenda for next month

3) Reinforcing permit, currently do not have one and do we need to. Had one many years ago. Zoning Dept. went and redone building permit, has Rob's #, zoning # and DNR #.

Title and proposed change on driveway permit leave on agenda

4) Paul to have info, (not present). Tom suggested Equipment fees and employee time for loader, grader and backhoe; \$100/hr. eq., \$85/hr. truck and employee at \$ 50/ hr.

Gravel and fill per yard to be determined.

Last update 2001.

Leave on agenda.

5) Pay Robin Berglund for this per year, wants town to assume ownership of web site.

Tom will have for next meeting

6) Tom talked to DOT, need to draft resolution to vacate and publish for 30 days. Leave on agenda.

7) Tom said to go thru and check extinguishers . New on tanker. All eq. looked at and Bob said all extinguishers are in eq.

8) Remove from agenda

9) Tom suggested certified audit, need one for any grants from the state or federal level.

Audit on web site.

Ted reminded annual meeting request for annual audit.

To make sure to include funds for audit in annual budget.

2009 audit to be done we find something we can then go back a year or two to see if any

more problems.

Need to find auditor to contract with and audit to include schedule C.

Ted on record wanting to go back as far as 2006 but happy town was moving forward.

Contact

Roe and Meyer and other companies for prices and report at July meeting.

10) Postcards not out yet, getting addresses on and will be sent shortly. Leave on agenda.

11) Filing elections by modem, \$405 initial cost and \$500 annual maintaince, Bennett, Parkland and Solonsprings

interested ,

Town of Superior not.

Motion Tom second Scott not to participate.

Approved 7:40

12) Speed and weight limits; Attorney from Towns Assn. commented on questions from Tom.

Town would need to adopt ordinance.

Town would have to enforce ordinance and at this time have no means to do it.

Class B weight limits allows 60% of normal weight limit.

Earl asked about liability if no speed limit will refer to ins. company.

Could assign road superintendent to oversee but would have to designate.

Leave on agenda.

13) Reference minutes of May 9th, 2000.

2

nd

page.

No pesticides to be stored there and not to be used commercially.

Fire dept. MSDS documented properly.

Questions on who pays for the training answered by Aaron.

County/State and Fire Dept. inspected property.

Gene put up buildings with out proper permits or none at all.

Tom read letter; zoned A1 ag. Needs to apply for home occupation permit.

Basically out of towns hands (letter from zoning ad. Dated 5/14/2010.

Gene to handle at county level according to tom.

14) Insurance for Bob. \$158.90 per month for supplemental.

Need to make decision on adjustment.

Leave on agenda.

New Business;

1) Tom got calls on Jeff Priem property regard dirt bikes and track. Talked with Jeff and Renae about noise ect. And they

board to put out request for applications. O
n agenda for next month.

Bob asked if George was to move in full time.

To look back in minutes concerning this matter.

Board to look over qualifications for next month and make suggestions.

Bob to be part of process.

3) Already discussed previously

.

4) Above ground storage tank and culvert; Pearl to look up price on above ground storage tank for next meeting. Need to set minimum price on these, Bob said call Max on culvert.

5) Book shelf for library, small 4 shelf. White board? Roof over collection site posting board?

Rain gutters on old garage and metal need checking.

Motion Scott second Tom adjourned 9:00p.m.

Minutes taken by Scott Luostari

Town of Lakeside

Special Town Board Meeting Minutes

June 14, 2010, 5:00 pm

Meeting called to order by Chairman Tom Johnson at 5:05 pm. Supervisors Scott Luostari and Paul Colby were in attendance as well as George Sletten, Evelyn Sletten, Marv Johnson, Bob Johnson and Stacy Holden.

Tom asked the Town Board members if they received the information in the office folders pertaining to the Regular Town Board Meeting of June 8, 2010. Minutes were not completed to date as Pearl was not in attendance at the meeting and Scott Luostari took minutes.

Tom stated the reason for the special meeting as follows; an employee of the Town of Lakeside has a revoked driver's license per DOT, George Sletten. The Town Board will discuss and decide the driver's license issue to determine how to proceed per the employee contract. George asked about the posting. The rules for calling a Special Town Board Meeting were explained. The contract as written for George states; "Must have valid drivers license and CDL". Tom talked to

Wisconsin DOT in Superior, WI and Madison, WI to ask about the occupational driver's license. Both said the license allows a person to drive to and from work, Dr. appointments and church functions. George is under the understanding the occupational license allows him to drive work vehicles not requiring CDL. The Town insurance agent was contacted about any insurance issue. Of concern is Town liability. All the information was not received for this meeting. The information given is that there may be a non driving designation from the insurance company possible.

Scott asked George to tell the events leading to tonight's meeting. Discussion.

Clarification, information in writing, may be necessary prior to decisions of how town board will proceed.

Scott motioned the Town Board move to closed session to discuss employee issue(s) for George Sletten at 5:37pm. Paul seconded the motion. Tom, Scott and Paul and voted yea to move to closed session. There were no nay votes. The motion carried.

The town board returned from closed session at 5:47 pm.

Scott motioned to continue discussion of employee issue(s) pending information from DOT and Town insurance company at a Special Town Board meeting on Monday, June 21, 2010 at 6:00 pm. The motion was seconded by Paul. All town board members were in favor with no nay vote. The motion carried.

George will be allowed to operate town equipment but not allowed

to drive Town licensed trucks until determination at the next special meeting June 21, 2010. George agreed with this.

There were no other matters of discussion.

Tom made motion to adjourn at 6:55 pm. Scott seconded the motion. All town board members were in favor with no one opposed. Motion carried.

Next Special Town Board meeting will be, June 21, 2010 at 6:00 pm at the Lakeside Town Hall. The meeting will be posted.

Respectfully submitted,
Tom Johnson, Chairman

Town of Lakeside

Special Town Board Meeting Minutes

June 21, 2010, 6:00 pm

Meeting called to order by Chairman Tom Johnson at 6:02 pm. Supervisors Scott Luostari and Paul Colby were in attendance as well as George Sletten, Jerry Nollet, Kathy Colby, Duane Colby and Bob Johnson.

Copies of the minutes of the June 14, 2010 Special Town Board meeting were available and reviewed by all. Motion was made by Scott to approve the minutes as presented. Paul seconded the motion. All were in favor and the motion carried.

The occupational license information and insurance company information is the purpose for the continuation of the June 14, 2010 Special Town Board meeting. George had information of his occupational driver's license. The information from Wisconsin DOT regarding the occupational license was discussed. Georges contract was discussed.

The Town insurance company sent a letter regarding the citation George received with 2 procedures suggested by the insurance company. Copies of this information are here for all to review. Information of the insurance company's letter and recommendation included in the letter was reviewed. It was pointed out that when George was hired the Town Board at that

time discussed issues and the contract with George. George agreed to this information. The contract has had minor changes since then. Discussion.

Scott motioned the Town Board move to closed session to review all the information and determine what the next course of action should be taken at 6:12pm. Paul seconded the motion. Tom, Scott and Paul voted yea to move to closed session. There were no nay votes. The motion carried.

The town board returned from closed session at 6:47 pm. The Town Board members said this is a very difficult issue. George's contract with the Drug and Alcohol portion and point that George must have a valid driver's license and CDL was discussed. The occupational driver's license George now has was discussed. The letter from the insurance company with their recommendation was discussed. Motion was made by Tom to suspend George indefinitely pending further review by the Town Board. Paul seconded the motion at 7:00 pm. All were in favor. There were no nay votes. The motion carried. George is suspended without pay. The Town Board will review work with Bob to help determine how to proceed.

Scott asked that Employee Policies and Procedures be added to the July 13, 2010 Town Board meeting.

All Town Board members are asked have information for that meeting.

There were no other matters of discussion.

Tom made motion to adjourn at 7:04 pm. Scott seconded the motion. All town board members were in favor with no one opposed. Motion carried.

Respectfully submitted,

Tom Johnson, Chairman

Town of Lakeside Board Meeting July 13, 2010

Ø Meeting called to order by Chairman Tom Johnson at 6:32 p.m.

Ø Kay Johnson – Tom read a letter left by Kay Johnson. She had included information, note, books, and information received at a highway convention. She had underlined several items of interest. Tom read through much of the material. Kay highlighted upcoming meetings, updated resolutions, and agenda items to monitor. She included several books and pamphlets of information which may be helpful for the town.

Ø Minutes – June 8 Board Meeting – correction on page two-Esselstrom/Browne to read Esselstrom/Johnson. Motion to approve with correction. Motion-Scott. Second-Tom. Carried 642. June 14 Special Board Meeting. Motion to approve. Motion-Tom. Second-Scott. Carried 643. June 21 Special Board Meeting. Motion to approve. Motion-Tom, Second-Scott. Carried 646. July 8 Special Board Meeting. Motion-Scott. Second-Paul. Carried 648.

Ø Treasurer Report – Motion to approve as presented. Motion-Tom. Second-Paul. Carried 648

Ø Bills – Kathy received health insurance quote from school district. Due to the fact that Kathy is retired from the School District of Maple she has elected to continue with her health insurance through COBRA. The monthly premium will be \$454.19 per month through December 2010, and is due the 10th of each month. She mentioned that this is the lesser premium she could find. Bob's contract states that a family insurance plan will be paid by the town. Motion to pay this with the bills as presented. Motion-Tom. Second – Scott. Carried 656 Tom as ordered a stamp that would provide a place for board signatures on every receipt for bills.

Ø Correspondence – Tom reviewed the current correspondence. This included: UW Extension-Plan Commission Training; Tuesday will be the Wisconsin Towns Association

Meeting; Ordinance for ATV; Bellin Health training available; no response from Amnicon concerning the recent accident on the bridge.

DEPARTMENT AND COMMITTEE REPORTS

Ø Fire Department – No report – Aaron’s brother is quite ill and the prognosis is poor. Motion that if Aaron’s brother passes, flowers would be sent in his honor. Motion-Tom, Second-Paul. Carried 705

Ø Auxiliary – Tom mentioned that about \$900 was raised at the golf tournament. Earl Granroth mentioned that Old Brule Historic received financial report from auxiliary and was pleased.

Ø Town Employees – Bob mentioned that he continues to do the work as needed. He also mentioned that much cannot be done by himself...it would be good to have some help. Culverts are OK. Temporary agreement with George – George signed agreement “under duress”. Discussion. Tom mentioned that he is reconsidering signing the agreement. Paul mentioned he does not want to sign the agreement. Discussion. Tom mentioned he is resending the offer of part-time employment. There was a motion to resend the temporary agreement with George with a termination date of July 18, 2010. Motion-Tom. Second-Paul. Carried 715.

Ø Sleepy Valley Loop Bridge – The committee needs to meet. Tom has finished paperwork for the bridge replacement. More information has been forwarded to Ayers concerning design suggestions which would preserve the look of the bridge. The committee needs to meet to discuss alternatives for the bridge.

Ø Census – complete. Remove from agenda

PERMITS AND ZONING

Ø Winkles –conditional use permit. Discussion. County form needs signature. Tom signed.

Minutes July 13, 2010

Written by Clerk - Last Updated Sunday, 17 October 2010 15:08

There was no objection.

Ø Wesley Johnson – new residence – signed, all forms submitted, town fee received and receipted.

Ø Eric Berglund – small foot bridge.

Ø Motion to approve all three permits. Motion-Tom. Second-Paul. Carried 720

OLD BUSINESS

Ø Collection site – Tom is still waiting for wording from Anderson and then all will proceed. Permit has arrived from state.

Ø Recycle grant – remove from agenda

Ø Motion to accept changes on the Town Building Permit form. Motion-Scott. Second-Tom. Carried 721 Tom will print this and make copies available to all board members.

Ø Motion to accept changes on Driveway Ordinance. Motion-Scott. Second-Tom. Carried 722 This will be on next month's agenda for signatures.

Ø Driveway Permit is to be held until the annual meeting to designate if there should/should not be a fee required.

Ø Equipment update. Charge rates as listed in June minutes shall be used: equipment fees

and employee time for loader, grader and backhoe - \$100/hr.eq.; \$85/hr. truck; employee at \$50/hr; gravel and fill at current rate at time of project. Motion to approve. Motion-Tom. Second-Scott. Discussion. Carried 730

Ø Web site – Tom is still working on transferring ownership to Tom. Fees for current year are paid. Ø Request to vacate Walsh Road – Tom Drafted resolution. The draft needs to have footage added. Put resolution on next month's agenda. Bob questioned signage. Tom will talk to Dave LeMont, DOT, concerning necessary signs.

Ø Fire extinguishers – Tom needs to talk with Aaron to be sure all is covered.

Ø Dirt Bike/ATV – Remove from agenda.

Ø Audit – Mike Hager, from Anderson-Hager-Moe, met with clerk and treasurer on Monday morning and we have his report/recommendations in hand. Tom had contacted Darrell Meyer, Don Berquist (not interested) and Eagle audit (not interested). Darryl Helenius, CPA, was present at the board meeting and explained the audit procedure and what auditors look for when doing an audit. He recommended to audit the current year and not audit prior years unless a major problem had occurred. When doing an audit, if a major concern comes up, then it may be recommended to check into a prior year...if all is in order there would be no need to go back in time. Mr. Helenius also questioned why the town really wanted this done. Questions from floor. Tom read the letter received from Mike Hager and what he determined in the meeting Monday morning. Mr. Hager's letter outlined what an audit is and the process involved in doing an audit. He listed three bid proposals: one year audit year – (2010) \$6,250; two year audit – year (2010) \$5,750, year (2011) \$5,950; and three year audit – year (2010) \$5,550, (2011) \$5,750, (2012) \$5,950. He would also be available to assist in preparing the annual Form CT of the Wisconsin Department of Revenue at an annual cost of \$500. His letter stated: "I would like to bring to your attention other levels of service that may be provided by a Certified Public Accountant, and they are

1) Review of your financial statements where analytical procedures are performed, but less required procedures than an audit and 2) Compilation of your financial statements where statements are prepared in the required format, but no inquiries or other procedures to verify information are performed. These services are less involved and can be some cost savings, especially since you are not required to have an audit by Wisconsin Statutes since you have separate Clerk and Treasurer Positions."

Ted questioned receipts for reimbursement vouchers from 2008. Discussion. Mr. Helenius mentioned that he did not feel it necessary to do an audit given the information he has seen.

Minutes July 13, 2010

Written by Clerk - Last Updated Sunday, 17 October 2010 15:08

The clerk asked to read page two of Mr. Helenius' report. The report read: "When I was reviewing the financial records with the Town's Clerk and Treasurer, they indicated there had been some questions regarding policies, procedures, and required financial information they should have available to the Town Board and general public, I believe what should be available at each monthly regular board meeting of the Town should be as follows:

1.

Minutes of the prior month for review.

2.

List of available cash balance, by account, at a date close to the meeting date.

3.

List of cash transfers between accounts.

4.

List of cash receipts received since the last meeting.

5.

List of cash disbursements to be paid (including disbursements paid since the last meeting) to be approved by the Town Board.

6.

Statement of cash receipts and disbursements, by category, through the end of the current period, with a column showing the budgeted amount for each line item.

Based on the information I reviewed, it appears the Town Board is receiving the information they need to make sure the financial information is being properly accounted for."

The Clerk also mentioned that suggestions made by B&B Accounting would not be reflected in town records until September/October of 2009. The receipts attached to vouchers will still be noted as a concern due to the fact that the 2008 audit did not take place until mid 2009 and the town did not receive a report with suggestions until August/September. It is also duly noted that suggestions made have been included in the bookkeeping process since the report was received.

Tom explained that per discussion at the Annual Meeting there should be an audit by a CPA. Mr. Helenius mentioned the price Mr. Hager suggested was reasonable. Ted strongly feels the town should have a full audit for 2009 because he feels there have been shady business practices and said he feels a 2010 audit would be senseless because there has been too much time to correct record keeping to show proper records. Paul will make arrangements and Tom will contact Mr. Hager concerning 2009 books. There was a suggestion to check "specific transaction" rather than have a full audit. Paul will contact other towns for additional information. Paul and Tom mentioned software to be used for town records. Discussion concerning software programs available and which ones could be locked in to a program so they could not be altered. Thank you to Darryl Helenius for coming and explaining audits and making suggestions.

Minutes July 13, 2010

Written by Clerk - Last Updated Sunday, 17 October 2010 15:08

Ø Town Picnic – Tom had received a number of calls and has a list of those who have offered to help. Several people had suggested an alternate date – namely August 21. Paul will contact all who were interested in helping with the date of August 21. Paul will send e-mails. Tom suggested a picnic planning meeting. Paul will set committee date and notify persons.

Ø Election results via modem – Tom mentioned prices. Tom told clerk to send a copy of minutes to Sue Sandvick concerning Towns decision to not participate. Remove from agenda.

Ø Speed on 22 Road – This is a continuing problem. Tom will contact state patrol to ask if they could monitor this road when in the area.

Ø Winkles chemical storage – this was covered in Permits/Zoning. Remove from agenda. Tom will continue to monitor this area.

Ø Bob's retirement – discussed qualifications for full-time future employee. Tom reviewed part-time position description and full-time position description. Copies will be made so they are available to job applicants. There are residents in town who had mentioned that they would help when necessary until new employees are hired. Bob is hoping to retire from the full time position around the end of the year. He may be able to work part time. No firm date has been decided at this time. Many numbers and details need to be determined to fit within the set budget amounts prior to hiring positions. The board will meet on Wednesday, July 28, 2010, at 6:00 p.m., at the town hall to review any/all applications for employment received.

Ø Help for roads immediately. Jack is able to help with a number of items. Bob will use him wherever able. Jamie Magerl is able to help now. Tom mentioned the temporary agreement would be a good format to use for immediate coverage of job. Changed the words to read: Limited Term Employment. Motion to have Jamie Magerl fill out paperwork for Limited Term Employment. The position would be 24 hours per week beginning Monday, July 19, 2010. Motion-Paul. Second-Tom. Carried 850

Ø Bob retirement – note that this be placed on budget. There needs to be a line to cover sick pay and vacation days owed at time of retirement.

Minutes July 13, 2010

Written by Clerk - Last Updated Sunday, 17 October 2010 15:08

Ø Book shelf for library – Scott will take care of this item. Remove from agenda.

Ø Roof over collection site posting board. Tom will take care of this item. Remove from agenda. NEW BUSINESS

Ø Repairs to playground – Tom talked to Jack concerning repairs. Tom will purchase supplies for the project.

Ø 2009 Assessment Book – At Board of Review the 2009 Assessment book could not be located. Ray and Clerk searched closet, desks, loft, file cabinets, Ray checked at his home office and the book was not located. Clerk talked with County and a copy of the book has been secured.

Ø Tom suggested that locks in the hall, loft, closet, and possibly outside doors need to be changed. Motion to have locksmith change door locks on building. Motion-Paul. Second-Tom. Discussion. There is a need to keep better record of who has a key. Scott mentioned that if the key is not returned that the person not returning key would be responsible for replacement of all locks. Motion carried 910

Ø Motion to amend motion to include locks on closet, loft, and office doors. Motion-Tom. Second-Paul. Carried 911

Ø Place on next month's agenda: bids for culvert, miscellaneous equipment, above ground tank. Tom will provide prices for minimum bid.

Ø Ted mentioned that with recent rain there has been an erosion problem being noticed on Sleepy Valley Loop. Tom and Bob will monitor this and blade road as needed.

Ø Place "Incident Report" draft on next month's agenda.

Minutes July 13, 2010

Written by Clerk - Last Updated Sunday, 17 October 2010 15:08

Ø Jamie Magerl and board signed limited agreement position and will begin the position on Monday, July 19, 2010.

Ø Motion to adjourn. Motion-Scott. Second-Paul. Carried 922 Meeting adjourned at 9:22 p.m.

Respectfully submitted, Pearl Swanstrom, Clerk cc: Tom, Scott, Paul, Kathy, Book, Web,

Town of Lakeside Board Meeting

August 10, 2010

Ø Meeting called to order by chairman Tom Johnson at 6:50 p.m. All board members were present.

Ø Kay Johnson- Kay mentioned that the last County Board meeting presented two options for the Fair Grounds. One option would be to upgrade as a recreation area, and the second would be to sell the property. She asked for opinions. Kay mentioned mutual transportation funding will probably be on the November ballot. There had been comments about revision concerning the first installment for collecting taxes – there would be a considerable increase in fees for this service. County received damage funds from Enbridge in regard to road damage. Board reviewed road repairs and reviewed danger areas on roads in county – these matters will be decided in an appropriate manner. She mentioned that the Towns Association meeting will be held in Lakeside during September. She answered questions from the floor. There was further discussion concerning the fair grounds. She recommended that a letter be sent to Doug Finn and the County Board stating the town's opinions. The town suggested their support of repairs and improvements for the Fair Grounds in Superior. The clerk will send a letter. Tom thanked Kay for coming to the town and also thanked her for the many times during her terms of office that she has attended town meetings.

Ø Minutes of the July 13 board meeting – Motion of approve. Motion-Tom, Second-Scott, Carried 710 Minutes of the July 28 board meeting – Motion to approve with correction to read: Gary "Brett". Motion-Tom, Second-Scott, Carried 711

Ø Treasurer report – Tom questioned budgeted amount on gravel. Kathy explained how to read the reports which shows that currently gravel is within budgeted amount. This will need to be watched later into this year. Motion to accept report as presented. Motion-Tom, Second-Paul, Carried 714

Board Minutes August 10, 2010

Written by Clerk - Last Updated Thursday, 23 September 2010 21:56

Ø Bills – With the exception of three bills for Fire Department which did not have accompanying receipts, there was a motion to pay bills. Motion-Tom, Second-Scott, Carried 716.

Ø Old Brule Historical – Ron Hendrickson presented requests for variance to validate parcel and another to bring in a bridge. Ron explained the projects. He presented illustrations from Mr. Rannenbergs concerning location. He requested approval of board to begin process to obtain a variance. The town is to send a letter to Steve Rannenbergs, in the Zoning office, stating that the town has no objection to a variance for the projects proposed by Old Brule Historical. This is to include no objection to the less than five acre variance which also would pose no problem. Tom expressed appreciation for all gifts given by Old Brule Historical to the Fire Department. Nick commented that Old Brule is doing a wonderful job. Nick also mentioned that attention may be given to improving parking at the windmill site and provide for handicap accessibility. Tom will check into handicap signs. It was also suggested that it is important to keep the roadway open because this road leads to a fire water point.

Ø Correspondence – Tom presented a few items
o Wisconsin Taxpayers publication concerning school reports
o University of Wisconsin Extension – training sessions offered
o

Wisconsin Towns Association – fall workshops available
o

Wisconsin General Transportation aids information

DEPARTMENTS AND COMMITTEES

Ø Fire Department/First Responder – Aaron's brother is not doing well. Aaron is helping in that area and will work on FD matters as able.

Ø Auxiliary – no report

Ø Town Plan – did not meet last month. Tom mentioned they may not meet in August either.

Board Minutes August 10, 2010

Written by Clerk - Last Updated Thursday, 23 September 2010 21:56

Tom mentioned training session in Solon.

Ø Town employees – James Magerl is working part time in the town and doing a fine job. Motion to allow Jamie up to 32 hours per week and to check with Tom for hours exceeding the 32 per week as needed. Motion-Tom, Second-Scott, Carried 742

Ø Robin Berglund requested gravel on washed road areas. Robin also mentioned that he will be the representative for the cemetery. He will meet with Bob/Del concerning a transition of responsibilities. Ø Add to road survey file: Richard Peterson on Amnicon River Road – need to measure culvert and order the culvert. Bob recommends a 24” culvert. Sage hill has been washed during rains...put more gravel on that area. Pearl compliments Bob and the fine work he has done in maintain roads with this extensive rain. She noted that the Halkett hill had washed considerably and Bob graded it before she could even call. Many other areas in the town had been washed during the rains and were graded quickly – compliments to the crew.

Ø Sleepy Valley Loop Bridge – work continues. The application has been forwarded to the state. Recent ideas have included incorporation of the existing bridge into the design of the replacement bridge.

BUILDING PERMITS

Ø Application for variance for Steve Schick. This needs signature and return. Tom explained process and what needs to be done. Motion to sign, noting there is no objection, and return. Motion-Tom, Second-Scott, Carried 751. Application signed.

OLD BUSINESS

Ø Collection site – Bill Anderson has talked with attorney.

Ø Recycle Grant – remove from agenda

Board Minutes August 10, 2010

Written by Clerk - Last Updated Thursday, 23 September 2010 21:56

- Ø Signed Driveway Ordinance – to make copies and post. Remove from agenda

- Ø Equipment charge changes – remove from agenda

- Ø Web Site – concerning Jon Winters of Winters Systems to assume maintenance of web site – Tom will talk with him.

- Ø Request to vacate Walsh Road – Tom needs to measure the area.

- Ø Fire Extinguishers – to continue. Paul will make a list of what we have/need and the locations and sizes of extinguishers.

- Ø Audit – Tom talked to Mike Hagar – the earliest available time would be late October or early November for an audit of the 2009 books. The biggest current problem is the lack of a budget item funding. Tom mentioned email protocol and mentioned that this was addressed in the WTA monthly booklet. He also questioned Paul as to what “disclosure of information” means. Paul said it concerned the 2008 audit and that it was not done correctly. Tom questioned the possibility of auditing specific points rather than a full audit. Discussion. Paul will talk with Ted Helin to ask for suggestions for audit areas. These would likely include reimbursements and payroll. Paul will contact concerning lower rates for auditing specific areas rather than complete audit. Pearl stated that anyone can look at records and books upon request. She stated that no one had questioned her nor did anyone ask to view records. She and Kathy would meet with anyone who would like to review the books – these are public record and can be viewed by the public upon request. Pearl also mentioned that because this is public record, the books may not be removed from the office. Any records may be viewed (including records back 20+ years) upon request.

- Ø Town picnic – With a change of date it is difficult to determine a date suitable for a majority. Paul is suggesting September dates. September 4 already has a scheduled activity. September 11 is the next available date. Paul will pass on this information with the picnic being held September 11, 2010, between 1-4 p.m., at the Town Hall. Tom will post a sign by the highway to change the date of the picnic to September 11. Tom referred to the 2009 list of duties as a guide. Kathy will print a list and give this to Paul as a guide.

Board Minutes August 10, 2010

Written by Clerk - Last Updated Thursday, 23 September 2010 21:56

Ø Election via modem count – Town received information that the county will implement the use of modem for count hopefully by spring of 2011. The county will cover the initial costs with the annual fees being divided among the towns. Remove from agenda.

Ø Speed and weight limits on roads – to continue.

Ø Applications for employees – The board had received and reviewed six applications for employment. It was determined that Don Plunkett, James Magerl, Gary Brett, and Todd Ronchi will be interviewed. Additional resumes were received from Steve Castleberry, Justin Harmon, and a friend of Debbie Williams. These additional applications will be placed into the file for future reference. Discussed tentative dates for interviews. Dates suggested were the week of August 23-25 with interviews beginning at 6:00 p.m. Tom will contact applicants for interview. Discussion. Clerk is to send letters to Dan Erickson and Mark Crawford thanking them for sending applications. Their resumes will also remain in the file for future reference. Discussion. One candidate had questioned wage rate and benefits offered. Tom suggested that board members write down questions to ask applicants. These will be reviewed prior to interviews.

Ø

Old Building – to continue.

Ø Playground repairs – Menard's bill is for playground repair materials. Tom will follow through on this project.

Ø Assessment book – remove from agenda.

Ø New locks for doors – It was suggested that only two doors be “entrance doors” and all else be primarily exit only. Discussed replacement of certain doors. Discussed replacement of main entrance locks. Tom will talk to Sell Hardware in Duluth concerning setting up an account.

Ø Bob/Kathy Insurance – Tom pointed out that Bob's contracts had allowed coverage for family. This was follow up to last month's discussion.

Board Minutes August 10, 2010

Written by Clerk - Last Updated Thursday, 23 September 2010 21:56

Ø Pearl mentioned that James Magerl is to be placed on Line Item 38 for matters of payroll in the budget.

Ø Kathy gave the board a potential work sheet which will help in salary/benefits/budget for new employees .

Ø Moonshine Road Bridge – Tom will continue to call concerning information concerning accident and reimbursements as discussed last month.

NEW BUSINESS

Ø Culvert for bid – 10'round X 44'long, 10 ga galvanized corrugated metal. Minimum price \$3520.00 (This price was decided based upon new, used, scrap values obtained.

Ø Fireguard Double Wall, 2 compartment fuel tank (67" wide X 48" high X 132" long) with integral steel foundation (Mfg – ODay Equipment, Fargo, ND). Compartment size, RT is 60" long @833 gal) and LT is 72" long @ 1000 gal). Minimum price \$5500.00. Ø Grader disc – minimum price \$400. Tom will give additional information to clerk prior to submitting for bid.
Ø

Three aforementioned bids to be opened at the September board meeting. To post items and place in Telegram. Discussion as to listing as "ad for sale" in Northwood's Shopper. Tom will check on posting and letting for bids and contact clerk prior to mailing information.
Ø

Incident Report – Tom presented corrected copy of form #5272010. Motion to approve this form for use in the town to report incidents. Motion-Scott, Second-Paul, Carried 914

Ø Election date will be September 14. Board Meeting to be moved to Tuesday, September 7, 2010, at 6:30 in the evening at the town hall. It is requested that board members be present at 6:00 to review bills, correspondence, and other materials prior to meeting.

Board Minutes August 10, 2010

Written by Clerk - Last Updated Thursday, 23 September 2010 21:56

Ø Cemetery attendant – Robin Berglund has agreed to be the attendant as listed in prior business. Remove from agenda.

Ø To request quotes for fuel and propane for the coming season. Clerk is to ascertain and list approximate gallon rates and post/list in Telegram. Quote request will also be mailed to COMO, Lakes Gas, Polar Gas, Superior Fuel, and Nelson Oil. Requested quotes to be opened at the September board meeting.

Ø Motion to adjourn. Motion-Tom, Second-Paul, Carried 923 Meeting adjourned at 9:23 p.m. Respectfully submitted, Pearl Swanstrom,

Clerk cc: Tom, Scott, Paul, Kathy, Book, Connection, Web

Town of Lakeside Board Meeting

September 7, 2010

Ø Meeting called to order by Supervisor Scott Loustari at 6:38 p.m. Tom was unable to attend the meeting due to work schedule.

Ø **County Supervisor** – no report

COMMITTEE REPORTS AND CORRESPONDENCE

Ø **Minutes** of August 10. Correction to read: Old-Brule Heritage not Old Brule Historical. Under Audit – Paul mentioned that he was referring to the time line of audit. Motion to accept with corrections. Motion-Scott Loustari, Second-Paul Colby, Carried 642

Minutes of the August 23 and August 25 meetings will be held for approval at the October meeting.

Ø **Treasurer report** – Motion to approve as presented. Motion-Paul, Second-Scott, Carried 644.

Ø **Bills** – As an addition to bills listed, motion to include a check for \$100 as compensation for Bob and Kathy cleaning the hall for three activities. Motion-Paul, Second-Scott, Carried 645
There was a motion to waive the \$25 hall fee for Bob's mother's funeral reception. Motion-Scott, Second-Paul, Carried 646. A motion was made to approve bills as listed with the two inclusions. Motion-Scott, Second-Paul, Carried 650

Board Meeting Minutes September 7, 2010

Written by Clerk - Last Updated Sunday, 10 October 2010 18:20

Ø **Correspondence** – A thank you note was received from the family of Helen Johnson (Bob's mother) for the flowers sent in remembrance.

Ø **Fire Department/First Responders** – Paul mentioned that 10 people were at the last meeting. It was noted that Steve Castleberry, Sr. and Jr., will both be honored at a special 9/11 presentation for service above and beyond the call of duty.

Ø **Town Plan Committee** – no report

Ø **Town Employee-Roads** – Jamie Magerl mentioned that all is well. There has not been much rain damage.

Ø **Sleepy Valley Loop Bridge** – no report

Ø **Building Permits** – Board approved Scott Largent/addition to year-round residence (deck) and addition to accessory building; Michael Schramke/porch-deck; and Eugene Winkels/home occupation-pest control business.

OLD BUSINESS

Ø **Collection site** – no report

Ø **Building permit** – no report.

Driveway permit (remove from agenda)

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Ø **Web site** – continue. Scott will talk with Jon Winters.

Ø **Request to vacate Walsh Road** – continue

Ø **Fire extinguishers** – Paul has been working on spread sheet to document all information and inventory. It will be on a clipboard in the fire department to use as monitor control for updates. Paul will help train the cadets so they will be able to maintain this as a continuing exercise.

Ø **Audit** – Ted Helin recommends that the entire board be a part of all correspondence and the process. Paul will call McDonald concerning audit for 2009 and ask about 2008 to see if 2008 should be redone by CPA. Ted mentioned it would be good to add to the agenda for next month: Revisions of “Sleepy Valley Loop Bridge Revisions and Costs”. Ted requested a 2009 audit as soon as possible. Paul will check into full audit or “specific transactions” audit. Scott will ask Tom what the current status of the audit is and if Tom has already contacted an auditor.

Ø **Town Picnic** – Paul reported that Hope Swenson and Lila Ronn picked up the majority of supplies. This bill was included in the bills. There was discussion of the Tent from Doucette, corn, apples, grills, and other items. Time is critical at this point. The picnic is scheduled for this Saturday, September 11, 2010, from 1-4 p.m. The committee is to be commended for their work in preparing for this event.

Ø **Speed and weight limits** – continue

Ø **Bob’s retirement/full-time position** – remove from agenda

Ø **Old Building rain gutters** – Paul will help Tom to complete this project.

Ø **Repairs to playground equipment** – There is lumber in the old garage. Scott will work on

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these repairs. (Benches, canopies, etc.) Paul can help on Friday and they will try to have projects complete by Saturday.

Ø **New locks on doors.** Locksmith had walked around the building with Bob and mentioned locks were good. Board authorized Bob Johnson and Jamie Magerl to fix and repair and change keying as necessary. Jamie was present and agreed to the project.

Ø Jamie questioned the status of the hiring process. The board is still deciding and discussion the interviews. Jamie will continue "as is" and final decisions will be made within the next couple of weeks.

Ø **Kathy and Bob insurance** – remove from agenda

Ø **Moonshine Road Bridge with Amnicon** – continue. Paul will call Amnicon to see what the status is currently.

Ø **Bids for equipment** – continue

Ø **Incident report** – remove from agenda

Ø **Quotes for propane** were received from: Polar Gas Company, Lakes Gas Company, Como Oil, and Ferrellgas. Discussed items as presented. Motion to honor the price from Polar Gas Company at 1.47 with lower rates according to market price. Motion-Paul, Second-Scott, Carried 803. Paul and Scott signed the contract. Clerk will make necessary copies and return contract to Polar Gas.

Ø **Quotes for equipment fuel** - No quotes were received. Motion to continue equipment fuel from Superior Fuel for the current year. Motion-Scott, Second-Paul, Carried 806.

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Ø Ted Helin questioned the placement of a weather-proof container for posting meetings at the dumpster. Kathy mentioned the possibility of the glass case beside the hall door being moved to the collection site. Paul and Scott decided to move this to the new location. Ted questioned why town does not put notices in the

Northwoods Shopper

. It was explained that these are paid ads for meeting notices or any postings. We do not have this budgeted.

Ted requested that there be a listing of names of all who attend board meetings included in the minutes.

Ø Tom Johnson arrived. Discussed audit. Ted Helin questioned several items. Paul and Scott briefed Tom as to decisions made prior to his arrival. Ted became unruly toward chairman and left the meeting. Scott made the motion that Mr. Hager be called to audit the 2009 books. Motion-Scott. Second-Paul. Discussion. Scott will contact Mr. Hager on Wednesday morning. He will request contract for two years: 2009 and 2010. Motion carried 822

Ø Motion to add Ernie's Welding bill for payment. Motion-Tom, Second-Scott, Carried 825.

NEW BUSINESS

Ø **Annual Bridge Inspection** Motion to send a letter to Douglas County Highway Department concerning the Bridge Inspections for 2010. Town will use the inspection service but the town reserves the right to clean and do maintenance on the bridges as directed by the Highway Department. Motion-Tom, Second-Paul. Carried 828

Ø **Telephones** – There had been problems with the telephones in the building last week. The clerk phoned the telephone company for service. The clerk authorized the “in building” service at approximately \$5 per month which would cover service calls for repairs inside the building. The repairman arrived and tested each of the lines. There was one external line disconnected – he repaired that. He tested the three inside phones and repaired the line issues. All phones were working when he left the building. Clerk is to call the phone company in the morning to disconnect the fax in the fire department so all messages are received in the town office rather than random between office and fire department.

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Written by Clerk - Last Updated Sunday, 10 October 2010 18:20

Ø Tom explained the repairs needed for the playground equipment.

Ø Tom had his name added to the Super One account. He will be able to pick up refreshments for the Wisconsin Towns Association Meeting scheduled at Lakeside on September 23. He estimates the cost to be around \$200. We are to watch for the bill to arrive.

Ø Miina Helski and Jamie graciously left the meeting so the board could discuss employee benefits, hiring of, and interview results for part-time job applicants.

Ø The board discussed and decided suggested salary and benefits for jobs. After much discussion the Motion was made to approve employee benefit worksheet as completed. Motion-Scott, Second-Tom. Carried 930 Copy of the completed sheet is attached to the original minutes in the official book and a copy is in the employee file. Discussion continued as to the applicants. A motion was made to offer James (Jamie) Magerl the part-time position. Motion-Paul, Second-Tom, Discussion continued to have Jamie complete his CDL training as soon as possible with the anticipated deadline of November 1. He is to keep in contact with the board. Carried 940.

Ø Discussed the reposting of the part-time position vs. calling all persons in file. To phone those in file at appropriate time.

Ø To post for a full-time position using the part-time posting as an example. Add to the posting that the full-time job would begin January 2011 and applications must be received by clerk by October 8, 2010. Post this twice in *Telegram*. This is to be posted immediately.

Ø Motion to offer Jamie Magerl part-time position beginning September 7, 2010. Tom will print a contract to be signed at the October Meeting. Tom is to notify Jamie. Clerk will notify applicants of decision. Motion-Tom, Second-Paul, Carried 945

Ø **Budget meeting** – Scheduled for Thursday, October 21, 2010 at 6 p.m., at the Town Hall. It is recommended that all board review year's minutes to be sure we cover all of the items to be discussed during the setting of budget.

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Written by Clerk - Last Updated Sunday, 10 October 2010 18:20

Ø There was a motion to **adjourn**. Motion-Scott. Second-Tom. Carried948Meeting adjourned at 9:48 p.m.

Respectfully submitted, Pearl Swanstrom, Clerk

Those present: Scott Loustari, Supervisor; Paul Colby, Supervisor; Kathy Johnson, Treasurer; Jamie Magerl, temporary employee; Residents Ted Helin and Miina Helski. Tom Johnson, Chairman arrived later as noted within the minutes.

cc: Tom, Scott, Paul, Kathy, Book, Employee file, Connection, Web, To be approved at the October meeting.

Town of Lakeside Board Meeting

October 12, 2010

Ø Meeting called to order by Supervisor Scott Luostari (Tom Johnson was detained at work) at 6.39 p.m.

Ø County Supervisor – No report

Ø Minutes – Motion to approve September 7, 2010 minutes. Motion-Paul Colby, Second-Scott, Carried 741
Minutes of the August 23 – Motion to approve. Motion-Paul, Second-Scott, Carried 742
Minutes of the August 25 – Motion to approve. Motion-Paul, Second-Scott, Carried 743

Ø Treasurer report – Motion to accept as presented. Motion-Paul, Second-Scott, Carried 745.
It was mentioned that reflected on the report is a \$.30 adjustment due to bank error.

Ø Bills – The stamp has arrived and the bills reflect the use of this stamp and require each board member to initial/sign each bill. Motion to approve bills for payment as presented. Motion-Scott, Second-Paul. Carried 746
CORRESPONDENCE – this is included in the board file. Individual board members will deal with these items. Copies will be made as requested.

DEPARTMENT AND COMMITTEE REPORTS

Ø Fire Department/First Responder – Paul reported that department is in process of a required driver training program. There are four Lakeside and six Maple members attending these WITC Classes. Requirements specify this training to qualify to drive the truck. (Paul will call with name

Board Minutes October 12, 2010

Written by Clerk - Last Updated Saturday, 23 October 2010 07:30

of program.) Paul is still working on the fire extinguishers. There was the question if FEMA grant for 2003 has been completed. Tracy Ruppe is working on grants and helping in the paperwork.

Ø Auxiliary – Old Brule has received the requested information and is pleased.

Ø Fire Department – Comment was made that the saturation area around Winkler property needs to be posted in the Fire Department.

Ø Town Plan Committee - Tom had left a note which stated: After comments stated at the September 7, 2010 Town Board meeting, as I have countless times asked, I again ask that someone volunteers to chair this committee. This is very important to the Town of Lakeside that this is completed. I will participate in the planning and help out. This is by no means “Tom’s Plan”, this is the Town of Lakeside’s plan, the people will be involved and the people ultimately may approve the plan. They meet the last Thursday of the month at 6:00 or 6:30. Information is on the web site.

Ø Town employee – roads – Jamie Magerl reported that he had patched a culvert. Roads are in good condition. Tom has ordered more culverts.

Ø The Part Time Employee Agreement was presented. All reviewed for corrections and changes. It looked good to all. Jamie, Scott, and Paul signed the agreement. Tom will add his signature when he arrives.

Ø Sleepy Valley Loop Bridge – Tom had left a note that said Wisconsin DOT called and said the time line for our bridge project (if approved) would not start in 2010, but in 2013 at the earliest. Paul Halvorson and I believe the Town of Lakeside is OK with that. BUILDING PERMITS

Ø Thralow – need to look at this further. Will not approve until clarified as the exact location. Continue at next meeting. Schick – Rezone A1 to Industrial – we need to wait until Do Co sends more information. Tom Skylondz – deck permit – requires no town action Gary Ayers – approve, send

letter to Zoning, and his return check as this is not new main residence
Krawza – hold, needs town permit

Ø Fire Department question – Tom had asked if Aaron attended the chief meeting. Paul mentioned that Nova had attended in his stead.

OLD BUSINESS

Ø Collection site – Tom's note mention that he needs to contact Bill of Cornerstone Surveying to see where we are at. We most likely are not going to do much with this in 2010.

Ø Building Permit – Driveway Permit – remove Driveway Permit from agenda

Ø Web site – Scott talked with Jon Winter who will help with problems, but he does not want to maintain the site on a regular basis Kathy and Pearl mentioned problems when using the site and suggested a greater variety of choices. Kathy will talk with Kim Piora to see if she would consider working with the site.

Ø Walsh Road – Tom will measure and mark the location. Mr. Walsh said it is OK and he just wants project to be complete.

Ø Fire Extinguishers – Paul noted that this is being worked on. He has a list that includes all extinguishers, locations, sizes, and dates for maintenance. Paul will supplement this list and Jamie will be given this list so he can order what is needed.

Ø Audit – Scott mentioned that he finally received an answer. The next step is to meet with Clerk and Treasurer. Scott will set a date to view the 2009 books during October/November. October 26-29 in mornings are suggested times for this initial meeting. Included in the package will be a price for completion of the 2010 books. James Walsh mentioned that he felt this audit action was a senseless expense and the monies could be better used in different areas. Others

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present agreed with his comment.

Ø Picnic results – Paul reported that many favorable comments had been received. Hope Swenson had sent him a letter complimenting and thanking those who helped make the day a success. She estimated that about 100 persons attended. Paul has compiled a listing of items purchased for the picnic with list of those who helped. He will have this available to place in the town file for coming years. Thank you to Paul, Hope and those who were instrumental in this year's picnic. Paul will give clerk a copy of Hope's letter to use in the annual report.

Ø Speed limits and weight limits – Scott referred to the weight limits and speed limits as outlined in the WTA book for October.

Ø Rain gutters in Old Building – Continue

Ø Playground – The work has been started. There is the need to discuss this with Tom as to what the lumber has been designated for. Scott had repaired the main concerns prior to the picnic, Thank you to those doing the repairs.

Ø The waterproof tack board has been moved to the dumpster location.

Ø Locks for doors – Jamie is now working on this project.

Ø Moonshine Road – reviewed details to date. Nothing apparent is to be done. Remove this from the agenda.

Ø Items/equipment for sale – this was posted and there was no response. Clerk is to put the above ground tank as a sale item into the WTA magazine. Discussed selling the culvert as scrap. Jamie will talk with people concerning the disposal of these items.

Board Minutes October 12, 2010

Written by Clerk - Last Updated Saturday, 23 October 2010 07:30

Ø To add cemetery to Department and Committee reports as a regular item. Jamie will call Lenroot for Thursday's funeral details. Paul will call funeral homes with updated contact phone numbers.

NEW BUSINESS

Ø Full Time Employee Applications – Several have been received. The board will need to set a date and time to meet and review these applications

Ø Budget meeting in October 21 at 6 p.m. Kathy made copies of the work sheets which will be useful for the meeting. The board is to use these as aide to prepare for the meeting.

Ø Paul mentioned that there is a need to talk with garbage pick-up service concerning road damage on the Hanson Road. Paul will check with Tom and talk with residents on road.

Ø Election Report – After each election the county clerk issues a report card as to the performance of the local towns. The April report has arrived and Lakeside has again received the grade of "A". We compliment the election workers who consistently maintain excellence at each election.

Ø Received a letter from Bob Johnson announcing his intent to retire effective December 31, 2010.

Ø Questioned the inclusion of the loft vs. off limits during the rental of the town hall. Discussed the storage space, handicap dangers, security, and possible building of a security wall so the loft could be included in rentals. Continue on next agenda.

Ø Motion to adjourn. Motion – Scott, Second-Paul, Carried 814 Meeting adjourned at 8:14 p.m.

Board Minutes October 12, 2010

Written by Clerk - Last Updated Saturday, 23 October 2010 07:30

Respectfully submitted,

Pearl Swanstrom, Clerk

Those present: Harold Hanson, Paul Colby, Scott Luostari, Kathy Johnson, Jamie Magerl, J. Walsh, Earl Granroth, Miina Helske.

Cc: Tom, Scott, Paul, Kathy, Book, Web

Board Minutes November 9, 2010

Written by Clerk - Last Updated Monday, 06 December 2010 09:07

Town of Lakeside Board Meeting

November 9, 2010

Meeting called to order by Chairman Tom Johnson at 6:45 p.m.

Kay Johnson – Tom presented a copy of the breakdown of the proposed County budget he had received from Kay. The board reviewed portions of her letter from last month which had arrived after the October meeting.

Minutes –

October 12. Corrections to include: Fire Department ELDO Training is the Entry Level Driver Operator I; Tracey “Ruppe”; Picnic count was probably 94-96 persons with the number listed as those who actually signed the welcome paper; remove the “r” from Winkler – correct spelling in Winkle. Motion to approve with corrections. Motion-Scott, Second-Tom, Carried 650

Minutes of October 21 Budget Meeting – There was a motion to approve. Motion-Tom, Second-Scott, Carried 703

Minutes of October 28 Budget Meeting – Under driveway discussion the suggested prices were to be \$75/year and \$65/year. There was a motion to approve. Motion-Scott, Second-Paul. Discussion. Carried 705

Minutes of November 3 Budget Meeting – There was a motion to approve. Motion-Scott, Second-Paul, Carried 707 □

Treasurer Report – There was a motion to approve as presented. Motion-Tom, Second-Scott, Discussion. Carried 709 .

Bills – There was a motion to approve as listed. Motion-Tom, Second-Scott. Discussion. Carried 710.

CORRESPONDENCE · Haeger, Moe Audit – Contract to sign in regard to the 2009 Audit. Tom signed the contract. Clerk to mail original. · Locks and door knobs. Reviewed the estimate. Jamie will take care of this area.

·
Stairway rail. Aaron questioned as to who is responsible for rail on stairway at Fire Department. The town will pay for materials.

·
Gene requested a town key to use while is contracted for Pest Control. Discussion

·
The board felt it best for Gene to contact town and arrange for a time when there would be someone present to unlock the door. Tom will call him and explain.

·
The results were received of the hearing, for the weeks in question for George's unemployment. The decision stated that: benefits are denied beginning in week 26 of 2010 and for a period of up to five weeks thereafter, or until the license is reissued or renewed, whichever occurs first. Thereafter, benefits are allowed, if there are other employers in the base period and the employee is otherwise qualified.

·
A contract for the collection of taxes by Douglas Count was received from County for signatures. The contract was signed for the years 2010-2012. Clerk will copy and return the contract.

DEPARTMENT AND COMMITTEE REPORTS

Fire Department – Aaron reported and presented a tentative guideline for FD. He also requested a larger file in the office for FD mail. Jaws of Life has been purchased – this was included in the bills for payment. There was discussion and questions as to how billing is handled. The clerk mentioned that every bill which comes to her hands is placed into Aaron's

file and he is called notifying him that the bill is there. After his signature the bill will be processed. Fire Operation Driver Training II is now being offered to the fire department. The class includes seven members of the Lakeside department.

- Auxiliary – No report

- Town Plan Committee – No report

- Town Employees – Jamie is doing a fine job. There was discussion about the accumulation of sick/vacation time for coming years. This is to be discussed by the board as they set procedure for coming hires.

- Sleepy Valley Loop Bridge – Tom received new numbers from Dave Ponzlov. The 2011 budget has included \$5000 to begin saving toward this project. There is the need to have \$30,000 by 2013. Lila Ronn had questioned if the committee is to continue during this time and until a final decision is made concerning the bridge. Yes, the committee should remain active as decisions will need to be made concerning maintenance and up-date repairs. Paul will email a response to Lila.

- Cemetery – Robin has not met with Del. There is a need to meet at Del's house due to Del's family responsibilities. It was also suggested to form a cemetery committee to oversee activities/maintenance at the cemetery.

- Election – The September 14 Election report card has been received. Again, the town has received the grade: A.

BUILDING PERMITS AND ZONING ISSUES · Steve Schick – petition to rezone. There was a motion to approve the change from A-1 to I-1 as industrial. Motion-Tom, Second-Scott. Carried 807 Tom signed the form. Clerk to call Rannenberg in the morning and follow up with a letter. The Schick property should be reviewed for fire inspections. Aaron will add this location to the inspection list and contact Schick.

Board Minutes November 9, 2010

Written by Clerk - Last Updated Monday, 06 December 2010 09:07

- Paulus – Addition to year-round dwelling

- Johnson – deck

- Skylondz- deck

- Thralow – request for conditional use permit. Tom filled out the form and listed that the town will object until town receives town permit. Tom will be used as a contact to secure town packet. Tom signed the paper. Clerk is to call in the morning and return form to Rannenberg.

OLD BUSINESS

- Collection site – We are still waiting for information on access road.

- Building form – remove from agenda

- Web site – Jon Winters is able to help. Tom will talk with him concerning details. Town will need to continue with annual fee payment.

- Vacate Walsh Road – Tom talked with Dave Lemont. Dave will come to look at the Walsh Road location. While Dave is in the town he will also view the road in question off Halkett Road. Nick mentioned that there is a sign which needs to be repaired. Tom will talk with Jamie concerning repair.

- Fire Extinguishers – Work is still in process. Exit sign in the loft is still needed. Tom will see if Jamie could fix that.

Board Minutes November 9, 2010

Written by Clerk - Last Updated Monday, 06 December 2010 09:07

- Audit – This was dealt with in correspondence. The clerk is to call Haeger and Moe and return letter. A date needs to be set for audit of 2009 books.

- Picnic – A more accurate count would be 94-96 persons attended. There were individuals who did not sign the list. Remove from agenda

- Speed and weight limits – This is a work in progress.

- Old Building – rain gutters – this is a work in progress.

- Repairs to the playground – work continues. Question concerning the moving of the pavilion to a location closer to the hall. Town is not able to pursue this now. Costs and permits are prohibitive. There was also the question of putting a basketball hoop in the existing pavilion.

- Locks in doors - Jamie will work on organizing this area.

- Items for sale: culvert – Scott mentioned that scrap prices are currently down. Tom had one inquiry; above ground tank – Tom had three inquiries but those calling felt the price was too high and the tank too small. Clerk received no response from the ads; grader disc – need more information so we could post. Remove this from the agenda

- Full-time Employee Applications – To post meetings for board to hold interviews on Wednesday, December 1 and on Thursday, December 2. Meetings are to be in the town hall office and begin at 6:00 in the evening. Tom will schedule appointments with applicants.

- Garbage pick-up service damage on Hanson Road. Tom talked with the driver. There are only two residents on this road who use this service. Discussion. It was suggested that Jamie remove black top and gravel the area in question. Tom will talk with Jamie. Remove from agenda.

Board Minutes November 9, 2010

Written by Clerk - Last Updated Monday, 06 December 2010 09:07

- Inclusion of loft – It was decided that the loft is not to be part of hall rental. Kathy will incorporate into the contract that the loft is not part of the rental of the town hall, a note to be sure that the overhead fan is turned off, the fan in the kitchen is turned off, and the heat is turned down when leaving

- Transfer of funds to CDs – this was included in the bills. Remove from agenda.

- Mesh wall in hall loft – this no longer applies. Remove from agenda.

- Cemetery – flag pole repair – Tom will check this. Remove from agenda.

- Letter to be sent to those who owe for culverts – Kathy will write letters. Remove from agenda.

- Replacement truck – replacement for large dump truck. Gather information to present at the annual meeting. Remove from agenda.

- Cart for chairs – Scott will handle this item. Remove from agenda.

- Motion to adopt a resolution to exceed the 3% allotted increase for the local levy. This resolution is to be covered during the town budget meeting on November 18. Motion-Tom, Second-Scott. Carried 910 Resolution was signed and clerk will post resolution at the close of this board meeting. Remove from agenda.

- Snow blower – Tom will talk with Gary Brett concerning purchase of snow blower for use at the town. This will be paid via voucher and presented to the December board meeting. Arrangements will be made by Jamie.

Board Minutes November 9, 2010

Written by Clerk - Last Updated Monday, 06 December 2010 09:07

- Dog Licenses – Douglas County requested a resolution in regard to the sale of dog licenses. The board reviewed the resolution as presented and signed the resolution. Clerk will copy and forward to Douglas County.

- Discussion of safety and drug policies for the town. Kathy will bring information to the December board meeting...she may have this by the Thursday meeting.

There was a motion to adjourn. Motion-Tom. Second-Paul. Carried 900 Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Pearl Swanstrom, Clerk

cc: Tom, Scott, Paul, Kathy, Jamie, Book, Connection, Web

Town Board Meeting Minutes November 18, 2010

Written by Clerk - Last Updated Monday, 06 December 2010 09:11

Town of Lakeside Board Meeting

November 18, 2010

- Meeting called to order by Supervisor Scott Luostari at 8:04 p.m. Tom was unable to attend.
- The purpose is to confirm the final decision of the electorate at the Town Meeting held prior to this board meeting.
- Motion to confirm the total highway expenditures for 2011 pursuant to s. 82.03(2)(a) of Wis. Statutes; and, confirm the approval of the 2010 town tax levy to be paid in 2011 pursuant to s.60.10(1)(a) of Wis. Statutes. Motion-Scott, Second-Paul Colby, Carried 805
- Motion to adjourn. Motion-Paul, Second-Scott, Carried 806

Meeting adjourned at 8:06 p.m.

Respectfully submitted, Pearl Swanstrom, Clerk

cc: Tom, Scott, Paul, Kathy, Book, Budget, County, State, Web,

Those present: Scott, Paul, Kathy

Town of Lakeside Board Meeting

December 14, 2010

Meeting called to order at 6:46 p.m. by Chairman Tom Johnson. □

COUNTY SUPERVISOR

- Kay Johnson sent a letter with information regarding the downsizing of the County Board. This will be discussed at future meetings of the County Board after findings from the census. She also enclosed a copy of the letter from Doug Halverson concerning PASER ratings etc in relation to improvement projects.

- **Minutes** – reviewed minutes from the recent five meetings: November 9 Board Meeting, November 18 Town Meeting concerning budget, November 18 Board Meeting concerning budget, December 1 Board Meeting concerning employee interviews, and December 2 Board Meeting concerning employee interviews. Motion to approve minutes as presented. Motion-Scott, Second-Paul, Carried 656

- **Treasurer report** – Motion to accept treasure report as presented. Motion-Tom, Second-Scott, Carried 757

- **Bills** –Discussion concerning snow plowing. Usually the board does not receive compensation for plowing. Paul asked to have his name removed from the emergency plowing list. Questioned the per diem for clerk and treasurer – this was mentioned as applicable by the auditor as an expense since there were twelve hours invested. Questioned the line item to list incentive for the FD/FR. Incentive is included in the FD budget. This year was an exceptional year where there was additional training and more members were able to receive this training. Although the dollar amount for incentive was higher than anticipated, the bottom-line budgeted amount is still within allotted amount for FD/FR expenses. The members of the FD/FR are to be commended for receiving the additional and required training available. Aaron presented two additional bills to be added. Clerk is to phone Exxon to see if billing date can be changed on the FD bill. Motion to pay bills as listed. Motion-Scott, Second-Paul, Carried 716

Minutes of December 14, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:44

· **Kay Johnson** arrived and commented that it is important that individuals attend the County Board and Highway meetings. If a number of people show up at the meetings in support of a need, it is more likely to influence a decision. She also mentioned the discussion to add a "J" turn to the intersection of 53 & B. This is being considered as a safety measure. Kay also expressed concern about the reduction of size of County Board and the representation of supervisors from the rural areas. Representation is based on population and the recent census will affect the decision. County is still discussing the Fair Grounds. Tom thanked Kay for coming to the meeting. As a closing comment Kay mentioned that Brule is considering a cell phone tower soon. □

CORRESPONDENCE

· Knudson, Torvinen, Jones & Kirk, S.C. sent a letter concerning road access to Mr. Winkels' property. The mention of an access road is not applicable. There was never a road, nor is there a current road at that location. Crossing property not owned by the town is a private issue between owners of the property in question. As to existing public (gas tax) roads, there is the 33' from center which is considered as town road. A survey could help in the determination of actual property lines. Again, this is a matter of property owners and is not a town related issue. The clerk will respond to the letter from Knudson etc. □

DEPARTMENT AND COMMITTEE REPORTS

· □ **Fire Department/First Responders** – Aaron reported that they are currently working with completion of the Cascade air system. The radio grant was approved. Aaron is to meet with Enbridge and talk with them concerning issues. Aaron wanted to note a thank you to those who are part of the Fire Auxiliary and the help that they have been to the department. He also mentioned that many FD/FR members have been very active this past year and have participated in training classes and exercises. It does take time and energy to train and he thanks all who do this on a regular basis.

· **Town Plan** – No Report

· **Town Employee** – roads...snow!

Minutes of December 14, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:44

· **Discussion** – There was discussion on the training classes available for Board members and the necessity to attend these classes. Meetings/classes are worth attending, but are often held during the day when most people are at work which makes it difficult to attend. There were questions as to qualifications of persons driving snow equipment for snow emergencies. There are many persons in the town who would qualify as designated in an emergency situation. A resolution was signed where the board authorized the town chairman to declare the snow emergency. This would constitute a snow fall of four measurable inches with wind and drifting also being a noted consideration. Paul Colby's name was removed from the list leaving the following: Bob Johnson, Mark Saari, Tom Johnson, Scott Luostari, Tim Johnson, and Matt Saari. The resolution was signed and dated December 14, 2010, and will be posted in the timely manner. If necessary other town residents would also be called. Discussion concerning the rehire of George Sletton included mention that he will again have a valid CDL in January. Butch Merila questioned using contract worker versus hiring employees...discussion.

· **Sleepy Valley Loop Bridge** – The committee met. A bank account had been started in November in anticipation of coming expenses.

· **Cemetery** – Questioned who would take care of cemetery. Robin had talked with Del but there has not been follow-through. Robin has not been available to return calls to funeral homes. This needs to be done in a timely manner. Paul will contact Robin to determine assuming of cemetery responsibilities. Paul will also contact all funeral homes concerning holding all winter burials until spring.

· **Building permits** – there are no current permits which required action. There are permits in the file awaiting town permits. Tom mentioned the house David Peterson had built which was originally to be a hunting shack. Mr. Rannenberg has contacted Mr. Peterson and they are working on the details to complete the proper procedures for permits. The town will receive a letter from Mr. Rannenberg concerning the progress on this issue. □

OLD BUSINESS

· **Collection site** - This is still in the process.

· **Web Site** – Tom talked with Jon Winters. Jon would be available to answer questions

Minutes of December 14, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:44

from clerk and treasurer concerning web site. He may be willing to monitor the site in the future.

- **Walsh Road** – Tom has not been waiting reply from Dave Lemont. The distance markers are a concern and Dave is to assist.

- **Fire Extinguishers** – Paul had presented the list compiled for extinguishes being used in the town. Most extinguishers are now place. Nick mentioned that this needs to be completed. Paul will give the list to Aaron. Northland Fire and Safety will be contacted. The board authorized Aaron to complete purchase and placement of balance of fire extinguishers needed. Remove from Agenda. Aaron will replace fire exit at the top of the loft stairway – Great Lakes Electric has issued similar signs.

- **Audit** – Friday, December 10, 2010, Mike Hager, and two additional persons, met with the clerk and treasurer at the town hall. This was a seven-hour session where files were pulled and copies made according to needs to fulfill the audit for 2009. A formal report will be filed upon completion of the compilation of information. Remove from monthly agenda. Note that this should be placed on the Annual Meeting agenda.

- **Old rain gutters** – remove from agenda to be addressed in milder weather.

- **Repairs to playground** – remove from agenda to be addressed in milder weather.

- **New locks on doors** – Jamie is to follow through to completion.

- **Full-time employee** – The board has completed interviews and will need to meet to discuss/decide a final decision. Each of the applicants had very impressive qualifications and makes the decision difficult. Board is scheduled to meet on Monday, December 20, 2010, at 7:00 in the evening at the town hall. Clerk is to post this meeting. Included on the agenda would be discussion on a replacement dump truck.

Minutes of December 14, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:44

- **Snow blower** – the blower which had been suggested was sold. If another similar offer is presented the town will purchase the machine. This could be quite useful around the buildings and cemetery. Remove from agenda.
- **Safety and Drug Policy** – Kathy mentioned that she would be able to type a copy of existing policy onto the computer to aide in changes, updates, and adjustments. She will bring the final copy to be approved at the January meeting. □

NEW BUSINESS

- **Specifics – salary/benefits** – Discussed specifications for new employees. Used attached page as worksheet. Clerk will type a benefits sheet for the meeting on Monday.
- **Collection Site Days** – Due to Christmas Day and New Year's Day falling on Saturday it was decided that the Collection Site be closed to celebrate the holiday. Alternate days are to be Monday, December 20, 2010, and Monday, January 3, 2011. Collection Site is to be open from 3:30 p.m. until 6:30 p.m. on those days. Jamie will make and display a large sign. Kathy will talk with Jack. Pearl will post at the regular locations.
- **Cancelled check** – Kathy mentioned that Check #18789 issued to Tom Johnson was outstanding. It was determined to void that check and reissue another. This will be added to the December bills.

There was a **motion to adjourn**. Motion-Scott, Second-Paul, Carried 820. Meeting adjourned at 8:20 p.m.

Respectfully submitted, Pearl Swanstrom, Clerk

cc: Tom, Scott, Paul, Kathy, Book, Connection, Web

Minutes of December 14, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:44

□ **THOSE PRESENT** – Paul Colby, Scott Luostari, Tom Johnson, Kathy Johnson, Bob Johnson, James Magerl, Aaron Kinn, James Walsh (Nick), Butch Merila, Miina Helske (arrived at 8:05), Kay Johnson (arrived later in meeting)

Minutes December 20, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:49

Town of Lakeside Board Meeting

December 20, 2010

- There was discussion with Tom Johnson, Scott Luostari, Paul Colby, and George Sletten. During the discussion Tom asked George if he would be willing to assist, if needed, for snow plowing. George said that he would be willing to help if called upon and available.

- Meeting called to order by Chairman Tom Johnson at 7:28 p.m.

- The board discussed the three persons whose qualifications seemed to best meet the need for employee positions.

- The board called a meeting for Wednesday, December 22, 2010, at 5:15 p.m. at the town hall to offer a full-time position to the candidate. Clerk will post this meeting immediately following this meeting. The board reserves the right to discuss and decide any and all matters that relate to the hiring of a full-time employee and proceed to the next step in the process.

- The board discussed dump trucks which have come to the board's attention. This is in regard to replacing the current dump truck. More information will be brought to the next board meetings. Scott will check into details of the trucks noted.

- The clerk had received summary results of the audit in Saturday's mail. This will require signatures of Chairman, Clerk, and Treasure and return of the letter to the Audit. The clerk and chairman signed the form. Treasure will sign the form and we will return it.

- Tom had received verbal notice of preliminary approval from Dave Pantzlaff concerning Sleepy Valley Loop Bridge. Discussion. When the packet of information arrives, Tom will contact the committee to review the findings prior to presenting information to the board.

Minutes December 20, 2010 Board Meeting

Written by Clerk - Last Updated Tuesday, 04 January 2011 22:49

- Pearl reminded the board to check their e-mail as Kathy had forwarded information regarding the Alcohol and Substance proposed policy. This policy still needs to be worked and corrected prior to use. Board members are encouraged to reply as soon as possible.

- Tom mentioned the stresses of working for town in an elected position and the time taken away from family. He spoke of the responsibilities involved in each elected position and those present agreed with the commitment level.

- There was a motion to adjourn. Motion-Paul, Second-Scott, Carried 915 Meeting was adjourned at 9:15 p.m.

Respectfully submitted, Pearl Swanstrom, Clerk

cc: Tom, Scott, Paul, Kathy, Book, Web,

Those present: Tom Johnson, Scott Luostari, Paul Colby, George Sletten (for a portion of the meeting)